

CV

1. PERSONAL INFORMATION	
Full name:	Aygun Verdiyeva Bakikhan
Date and place of birth:	05.03.1986
Home address:	Baku., Surakhani settlement, 2nd mine street, 25
Citizenship:	Azerbaijani
Marital status:	Single <input checked="" type="checkbox"/> Married
Military status:	N/A



2. CONTACTS			
Phone numbers (please indicate at least one)			E-mail
home	work	work	
(012) 421-10-40	(012) 421 79 16(233)	(012) 421-10-40	averdiyeva@khazar.org

3. EDUCATION				
Secondary school / gymnasium / lyceum #			Region	
Secondary school №114 Secondary school №226 Musical school №3			Baku, Surakhani settlement Baku, Surakhani settlement Baku, Surakhani settlement	
Name and location of institute	Faculty/Specialty	Year entered Year graduated	Degree (bachelor, master etc.)	Diploma #
Khazar University	Master's and doctoral studies, General pedagogy, history of pedagogy and education	2014-present	Doctor of Philosophy in Pedagogy	
Azerbaijan Teachers' Institute, Baku	Master's and doctoral studies, pedagogy and methodology of Elementary education	2010-2012	master	MNB№024271 (Honor Diploma)
Khazar University, Baku	Education, Pedagogy and methodology of elementary education	2004-2008	bachelor	B№138828

4. IT SKILLS	
Hardware and software	Knowledge level
Microsoft Word	excellent

Excel	good
Power Point	excellent
Internet	excellent

5. LANGUAGE SKILLS

Languages	Speaking			Reading/Writing			Understanding		
	Level of knowledge								
	Excel. t	Good	Poor	Excel. t	Good	Poor	Excel. t	Good	Poor
Azerbaijani	Excellent			Excellent			Excellent		
English		Good			Good			Good	
Russian	Excellent			Excellent			Excellent		
Turkish		Good			Good			Good	

6. WORK EXPERIENCE

Name of the workplace	Position/Main Responsibilities	Name & contacts of supervisor	Start & finish date of the employment	Reason for leaving
Khazar University	Vice Dean	Elza Samadova (012) 421-79-16 (253) (050-514-04-95) Dilbar Zeynalova (012) 421-79-16(278) (070-888-02-69)	17.09.2012 /present	-
Khazar University	Dean Assistant	Elza Samadova (012) 421-79-16 (253)	01.10.2008 / 16.09.2012	promotion

7. AWARDS

2022, European and International Perspectives on Social Work(Summer school)
2020, British Council. Creative Spark- Select Intermediate. Certificate
2018, Letter of appreciation (for effective work at Khazar University for the 2017-2018 academic year)
June 29-30,2018 Certificate "Development of Integrative Learning Materials Based on Learning Outcomes" training, in collaboration with Khazar University and Chankaya University
May 11 – June 23, 2018, Certificate, Khazar Psychological Service Center, "Family Psychology" course
2014, Letter of appreciation (for successful and active participation in the International Symposium "Culture and Identity through the Window of the 21st Century" organized at Khazar University)

2011, Letter of appreciation (on the occasion of Khazar University's contribution to development and the university's 20th anniversary)
2010-2011, Certificate (for successful and active participation in the international symposium "Azerbaijan in World Literature" organized at Khazar University in 2011)
2007-2008, According to the results of the II semester "Dean's Honor List"
2006-2007, According to the results of the II semester "Dean's Honor List"

8. PROJECTS				
Duration of action	Organisation	Project	Region	
July 06- September 26, 2016	Khazar University	"Laying the foundation for the integration of persons with disabilities in Azerbaijani higher education institutions"	Baku, Azerbaijan	Project administrator
June 29, 2016	Khazar University	"Strengthening the role of universities as lifelong learning institutions"	Baku, Azerbaijan	Project administrator
May 26-28	Khazar University	"Culture and Identity through the window of the 21st century" (international symposium)	Baku, Azerbaijan	Supervisor
May 18, 2014	Akdeniz University	Mock exam for international students	Baku, Azerbaijan	Supervisor
August 12-17, 2013	Khazar University	"Using the results of monitoring and evaluation of students' achievements to make decisions in management"	Astara district	Coordinator
August 19-24	Khazar University	"Using the results of monitoring and evaluation of students' achievements to make decisions in management"	Lankaran district	Coordinator
August 26-31	Khazar University	"Using the results of monitoring and evaluation of students' achievements to make decisions in management"	Jalilabad district	Coordinator

September 02 - 07	Khazar University	"Using the results of monitoring and evaluation of students' achievements to make decisions in management"	Lerik district	Coordinator
July 12-21 , 2012	Khazar University	"Training on the application of new subject curricula"	Goychay district	Coordinator
May 27-28, 2010-2011	Khazar University	International symposium "Azerbaijan in World Literature".	Baku, Azerbaijan	Member of the Coordinating Council

9. TRAININGS

"Development of Learning Materials Based on Learning Outcomes" organized jointly by Khazar University and Cankaya University June 29-30, 2018 (certificate)

"Family Psychology" course of "Khazar Psychological Service Center" of Khazar University, May 11-23, 2018

Development of Higher Educational Institutions: Successful Models and Methods for Implementing Comprehensive Campus Strategy on October 24th 2013 (Neftchilar campus, Khazar University).

10. ARTICLES AND THESES

2011 May 25-26 SSU International Conference of Masters "New pedagogical technologies" p. 261

2020 February 28, Khazar University, Globalization in Education: New Perspectives.

June 2021 Gazi University. Problems of Evaluation of Education in Universities during the Pandemic Period.

11. OTHER SKILLS

- Leadership
- Organization
- Ability to work in a team as well as independently
- Good communication skills acquired through long work experience with students and faculty
- administrative skills (currently responsible for 1,800 students and more than 80 faculty members)
- Organize and plan meetings and other university events
- Track student activities
- Exam control
- Carry out student registration
- Good observer
- Goal-oriented, reliable, creative, dynamic, responsible, decisive
- Patience and accuracy
- Ability to conduct research
- Ability to use time efficiently
- Fast and effective management skills
- Ability to adapt quickly to the environment and work in a team
- Ability to quickly analyze and solve a problem