

JEYRAN MAMMADLI

EDUCATION	COLLEGE of EUROPE European Economic Integration & Business (<i>Master degree</i>) • <i>One of 3 Azerbaijani winners of full merit scholarship granted by the European Commission</i> • <i>Board Member of CoE Energy Group</i>	Bruges, BE Graduated 2016
	STRASBOURG UNIVERSITY International Project Management (<i>Master degree</i>) • <i>One of 7 Azerbaijani winners of partial scholarship granted by the Ministry for Europe and Foreign Affairs of France</i>	Strasbourg, FR Graduated 2013
	AZERBAIJAN STATE UNIVERSITY of ECONOMICS International Economic Relations (<i>Bachelor's degree</i>) • <i>Full merit scholarship granted by the Government of Azerbaijan</i>	Baku, AZ Graduated 2011
EXPERIENCE	STATE AGENCY FOR VOCATIONAL EDUCATION Head of Department	Baku, AZ 2020 – present
	KHAZAR UNIVERSITY Lecturer in International Political Economy & Economy of European countries • <i>Conducted seminars and tutorials</i> • <i>Selected appropriate assessment instruments and criteria, assessed the work and progress of students by reference to the criteria and provided constructive feedback to students</i>	Baku, AZ 2018 – present
	STATE AGENCY FOR VOCATIONAL EDUCATION Deputy Head of Department	Baku, AZ 2019 – 2020
	MINISTRY of EDUCATION Lead Advisor in Project Monitoring Unit • <i>Minister's Appreciation for the yearly performance</i>	Baku, AZ 2017 – 2019
	AISGOC Opening and Closing Ceremonies Manager / Transport Function • <i>Defined the (transport) scope, the resources, the schedule of the Opening and Closing Ceremonies</i> • <i>Executed, monitored, reviewed the project plan and the quality of the work completed</i> • <i>Managed key accounts and relations with relevant government agencies</i>	Baku, AZ 2016 – 2017
	BEGOC Special Projects Manager / Transport Directorate • <i>Defined the (transport) scope, the resources, the schedule of the following events (Open Joint Azerbaijan Championship in Gymnastics, The Great Silk Way Elite Boxing Tournament, Azerbaijan Wrestling Federation Cup, Torch Relay, Cycling Road Race)</i> • <i>Executed, monitored, reviewed the project plan and the quality of the work completed</i> • <i>Ensured on time project deliverables, within budget and on required level of quality</i> • <i>Trained and managed project staff, volunteers and contractors</i>	Baku, AZ 2014 – 2015
	BEGOC Special Projects Specialist / Transport Directorate • <i>Led 3 months 26-member task force to execute "Cycling Mountain Bike Men & Women's Cross-country" event</i> • <i>Inputted into the project planning phase of "Cycling Road Race" event</i>	Baku, AZ 2014
EUROPEAN PARLIAMENT Trainee at Office of Csaba Sógor, Member of the European Parliament • <i>Worked with the office of Member of the European Parliament, Mr. Csaba SÓGOR on Committee on Civil Liberties, Justice and Home Affairs as well as Employment and Social Affairs</i>	Brussels, BE 2013 – 2014	

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- Assisted in preparation and submission of the reports, opinions, amendments
 - Carried out communication activities for the general public as well as for internal use

AZERCELL

Customer Relations Department, Customer Request & Complaint Handling Center

**Baku, AZ
2010 – 2011**

- Analysed the problems, ensured smooth and efficient problem-solving process
- Maintained relationships with other internal departments as well as client base to improve business performance
- Escalated customer issues and initiated alternative solutions within the process development for increased customer satisfaction

AZERCELL

Customer Relations Department, Call Center team member

**Baku, AZ
2008 – 2010**

- Entitled for the best top performer in 10 years history of Call Center
- Identified customers' needs via providing exemplary customer focused telecommunication services
- Provided solutions to the problems, escalated unresolved technical problems to the relevant departments

**CERTIFICATE
& DIPLOMAS**

- **Design and Deliver Effective Presentations (2014)**, ADA University Executive Education **Baku, AZ**
- **Planning and Organizing (2014)**, ADA University Executive Education **Baku, AZ**
- **From Statement to Task Organization in EU Project Management (2015)**, College of Europe **Bruges, BE**
- **XIX Summer Seminar for Young Public Policy Professionals (2018)**, Economic Policy Institute **Albena, BG**
- **Public Private Partnership Awareness Certificate (2018)**, United Nations ESCAP **online**
- **Fifth Forum on Successful Project Design and Implementation (2019)**, ADB **Manila, PH**
- **Future Leaders Academy program (2021)**, McKinsey & Company **online**
- **Project Management Professional (2021)**, PMI **online**

IT SKILLS

High level of competency in: Ms Word | Excel | PowerPoint | Project | Access | Adobe Photoshop | Stata

**LANGUAGE
SKILLS**

- **Azerbaijani & Russian** (Native or bilingual proficiency)
- **English & French** (Full Professional Proficiency)
- **Turkish** (Upper intermediate)

**HOBBIES &
INTEREST**

- Running half-marathons
 - Playing tennis
 - Watching Formula 1
 - Certified Wine Educator (WSET Level 1 Award in Wines)
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