

# Europass Curriculum Vitae



## Personal information

First name(s) / Surname(s) **Elsevar Mammadov**  
 Address(es) B.Nuriyev st. 1/77, Apt. 56, 1119 Baku, Azerbaijan  
 Telephone(s) Mobile: (00994 50) 227 9052 Email: [elsevar.mammadov@yahoo.com](mailto:elsevar.mammadov@yahoo.com)  
 Blog: <http://elsevammammadov.blogspot.com/>  
 Nationality Azerbaijani  
 Date of birth 16.07.1982  
 Gender Male

## Work experience

### Current Occupations

- Date
- September 2010 – until present**  
**Lecturer: “Political Science Research Methods” and “Political Psychology”** courses at Khazar University
  - October 2011 –Project (Research) Partner**  
**University of Darmstadt – “Comparative analysis of EU policies in the South Caucasus and Central Asia” Academic Project**
  - January 2011-until present**  
**USAID – Azerbaijan Competitiveness and Trade Project**  
**Local Consultant (Business Environment)**  
 Help navigate the various government and other bureaucratic frameworks necessary to clarify issues regarding barriers and to offer solutions;  
 Addressing administrative barriers that prevent entrepreneurs from starting businesses and obtaining long-term leases  
 Supporting international experts in providing comments and recommendations to improve domestic business-related legislation.

### Previous Occupations

Dates April – November 2010  
 Occupation or position held **Executive Director, NATO International School of Azerbaijan**  
 Main activities and responsibilities Overall leadership and strategic management of both human and non-human resources of the organization to achieve its core objective; Oversee fundraising planning and implementation, including identifying resource requirements opportunities, establishing strategies to approach Donors/Partners, submitting proposals and administering fundraising records and documentation; Ensure the organization and its mission, programs, projects and different activities are consistently presented in strong, positive image to relevant stakeholders; Collaborate and maintain strong networks with MFA of Azerbaijan and NATO PDD, Universities and other scientific centers, international think tank centers specialized in international security affaires; Networking with other similar organizations, in particular youth Atlantic Councils of European countries.  
 Name and address of employer **NATO International School of Azerbaijan**

Dates October, 2008 – January, 2010  
 Occupation or position held **Programme Officer, International Republican Institute**

Main activities and responsibilities	Monitors national and regional level political developments, maintains up-to-date knowledge of events relating to political issues and assess trends which might affect the political situation and democratic development; Provide a political input to strategic planning and analysis by following up and advising on political issues such as youth involvement into politics and civil society development; Performing political liaison duties on political affairs with internal and external institutions operating in the country; Preparing and editing reports on the Office activities and other political and related issues to inform the IRI Washington and other international organizations; Provide trainings for youth organizations to help them develop their political skills within CPL; Provides technical and substantive back up in the implementation of Office activities; Contributing political judgment to the formulation of annual IRI Azerbaijan budget proposals and programme outlines; Contributing the Office in drafting annual policy guidelines aligning the Political activities with IRI's established priorities
Name and address of employer	<b>International Republican Institute, Azerbaijan Programme, Baku</b>
Dates	September – October 2008
Occupation or position held	<b>Senior Assistant to Political Analyst (G6), OSCE/ODIHR Election Observation Mission to Azerbaijan</b>
Main activities and responsibilities	Political analysis of election process in Azerbaijan; follow and report on campaign issues; monitor the media, prepare summaries for Political Analyst; prepare presentation for briefings with LTOs and STOs; research recent political development in the country; provide background information for use in the meetings with political parties and government officials; establish, maintain contacts and arrange meetings with political parties, candidates, civil society groups, political analysts, etc; attend meetings.
Name and address of employer	<b>OSCE/ODIHR Election Observation Mission, 2008 Presidential Elections in Azerbaijan</b>
Dates	October 1, 2007 – July 31, 2008
Occupation or position held	<b>Political Assistant (P1-P2), (JPO), OSCE Secretariat and the Mission to Moldova</b>
Main activities and responsibilities	<u>The OSCE Secretariat:</u> Establishment and Analysis of Donor Mapping Database for OSCE <u>The Mission to Moldova:</u> <b>Assistant to Military and Political Officer</b> (Junior Professional Officer) <b>Key duties:</b> <ul style="list-style-type: none"> <li>• Settlement negotiations: Assisted in facilitating meetings between the two parties (Republic of Moldova and Transnistria) and working together with them, the co-mediators and the two observers in the settlement process.</li> <li>• Economic issues: Assisted in mediating between the two sides with regard to a broad range of contentious economic and jurisdictional issues.</li> <li>• Joint Control Commission: Taking minutes in JCC Meetings and patrolling in Security Zone</li> </ul>
Name and address of employer	<b>Organization for Security and Cooperation in Europe (OSCE) Secretariat, Vienna, Austria</b>
Dates	September 1, 2005 – May 31, 2006
Occupation or position held	<b>Information Officer, PRSP (Poverty Reduction Strategy Paper) Monitoring Project,</b>
Main activities and responsibilities	Ensure effective management of the PRSP Monitoring project; identify the programme's future strategy and provide effective and workable links between its the components; coordinate the work of the Information Officers and field workers; work out project implementation strategy and draft proposals; prepare analytical reports; draw up monthly and annual reports; ensure health, gender, partnership and institutional development policies of the programme; ensure effective advocacy across the government.
Name and address of employer	<b>Oxfam GB Azerbaijan Partner – Aran HRDO, M.A.Rasulzadeh st. 2, AZ-0900 Barda, Azerbaijan</b>
Dates	January 3, 2005 – September 1, 2005
Occupation or position held	<b>PR and Evaluation Officer, PRSP Monitoring Project</b>
Main activities and responsibilities	To ensure successful implementation of the project and find out hindrances affecting project development to monitor/follow progress and carry out project evaluation by organizing and recording all data and information related to the project; to conduct surveys and prepare analytical reports; contribute to liaison with relevant local and national government authorities, civil society NGOs, media, and Oxfam's partners; ensure that web site is updated regularly; regular preparation of materials for media; carry out a wide range of PR activities;
Name and address of employer	<b>Oxfam GB Azerbaijan Partner – Aran HRDO, M.A.Rasulzadeh st. 2, AZ-0900 Barda, Azerbaijan</b>
Dates	March 1, 2004 – December 30, 2004
Occupation or position held	<b>Programme Field Officer, BTC/SCP Community Investment Programme</b>

Main activities and responsibilities	Assist Community Investment Program's Field Coordinator through: contributing to the development of CPA (Community Participatory Assessment) reports; producing CPA reports in English and Azeri; cooperating with CPA team members in producing essential information for CPA and improving the tools for information collection; writing all CIP monthly, quarter and annual reports, correspondences; completing all CIP administrative services and any other tasks assigned by the Coordinator.
Name and address of employer	<b>IRC (International Rescue Committee)</b> , A. Alekberov st. 5, AZ-1141 Baku, Azerbaijan
Dates	May 12, 2003 – January 30, 2004
Occupation or position held	Internships in the Ministry of Foreign Affairs
Main activities and responsibilities	Summarizing and analyzing reports of International Organizations; researching daily international press/media and preparing analytical reports; developing a database of information collected
Name and address of employer	Ministry of Foreign Affairs
Type of business or sector	International relations (main focus on cooperation with international organizations)
<b>Education</b>	
Dates	October 2006 – August 2007
Title of qualification awarded	<b>Master of Peace and Security Policy Studies – M.P.S.</b>
Principal subjects/occupational skills covered	International Peace and Security Policy; European Security Policy (OSCE); Political Economy of the Conflicts; Conflict Research; International Humanitarian Law.
Name and type of organisation providing education and training	Institute of Peace Research and Security Policy (IFSH) at the <b>University of Hamburg, Germany</b>
Dates	February 2007 – July 2007
Title of qualification awarded	Certificate: Researcher/practitioner
Principal subjects/occupational skills covered	Research theme: External Democracy Promotion in the foreign policy of the European Union and the United States, in the context of Southern Caucasus (case study Azerbaijan)
Name and type of organisation providing education and training	<b>Institute of International Politics, Helmut Schmidt University of Hamburg.</b>
Dates	2003 – 2005
Title of qualification awarded	<b>M.A. in the European Studies</b>
Principal subjects/occupational skills covered	European Integration Processes; External Relations of the EU with the Neighborhood Countries;
Name and type of organisation providing education and training	<b>Azerbaijan University of Languages,</b> Baku Azerbaijan
Dates	1999 – 2003
Title of qualification awarded	<b>B.A. in the European Studies</b>
Principal subjects/occupational skills covered	European Political, Economic and Cultural Studies; European Institutions; EU External Relations
Name and type of organisation providing education and training	<b>Azerbaijan University of Languages,</b> Baku Azerbaijan
<b>Training and Workshop</b>	
Dates	2008-2009
Principal subjects/occupational skills covered	Graduate of Council of Europe supported “Baku Political Studies Programme”
Dates	December 15 – 18, 2007
Principal subjects/occupational skills covered	Conflict Resolution Training, provided by OSCE Secretariat, Vienna
Dates	May 6 – 12, 2007
Title of qualification awarded	Seminars and Excursions: International Organizations, Vienna
Principal subjects/occupational skills covered	Took part in the seminars in various institutions (UN (one day), OSCE (two days), Institute of the political sciences of the Austria; International Centre for Migration Policy Development; International Helsinki Federation; Observation of the Permanent Council Meeting (OSCE)

Name and type of organisation providing education and training	Institute of Peace Research and Security Policy (IFSH) in partnership with the above broached institutions
Dates	15 – 20 April, 2007
Title of qualification awarded	Certificate, IFSH Security Policy Seminar within the Brussels Excursion.
Principal subjects/occupational skills covered	Took part in the seminar/workshops in the Bundeswehr Verification Centre, European Commission, European Parliament, NATO HQ, Council of the European Union, German Ministry of Defence
Name and type of organisation providing education and training	Institute of Peace Research and Security Policy (IFSH) through organizational and financial support of Bundeswehr (German Armed Forces)
Dates	11 – 16 December, 2006
Title of qualification awarded	Took part at the seminar of “Europe and European Security” held in Wroclaw (Breslau), Poland (Erasmus Mundus Seminar/DAAD Workshop)
Principal subjects/occupational skills	“Europe and European Security” Seminar. Held presentation on “Caucasus: A challenge for Europe”
Name and type of organisation providing education and training	Institute of Peace Research and Security Policy (IFSH) through financial support of DAAD
Dates	April 27-May 03, 2006
Title of qualification awarded	Certificate
Principal subjects/occupational skills	Strategic Planning training/workshop
Name and type of organisation providing education and training	ABA CEELI, OSCE, and UNIFEM Baku Azerbaijan

## Personal skill and competence

Mother tongue(s) **Azeri**

Other language(s)

Self-assessment

*European level (\*)*

**English**

**German**

**Turkish**

**Russian**

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production			
C1	Proficient User	C1	Proficient User	C1	Proficient User	C1	Proficient User	C1	Proficient User
B2	Independent User	C1	Proficient User	B2	Independent User	B2	Independent User	B2	Independent User
C2	Proficient User	C1	Proficient User	C1	Proficient User	C1	Proficient User	B2	Independent User
C1	Proficient User	C1	Proficient User	B2	Independent User	B2	Independent User	B1	Independent User

(\*) *Common European Framework of Reference for Languages*

Computer skills and competences

Competent with most MS Office; Adobe Photoshop, HTML, SPSS.