

Aytaj Ibrahimli

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Professional Summary

Results-driven professional with extensive experience in international cooperation, project management, and event organization at both local and international levels. Skilled in coordinating and implementing international projects, fostering strategic partnerships, and managing official documentation with precision. Adept at analyzing statistical data to support decision-making and policy development. Demonstrates expertise in preparing high-quality presentations for national and international congresses, summits, and high-profile meetings. Experienced in providing strategic cooperation suggestions to enhance international collaboration, identifying opportunities for partnerships, and facilitating cross-border initiatives. Strong ability to navigate cross-cultural environments, ensuring seamless communication and collaboration with diverse stakeholders. Known for strong organizational skills, attention to detail, and the ability to manage international initiatives effectively.

Work Experience

- ✚ **Leading Advisor**, International Cooperation Department
State Agency for Science and Higher Education next to the Ministry of Science and Education
Dec 2023 – Present
- ✚ **Lecturer**, Department of Political Science and Philosophy
Khazar University | Feb 2023 – Present
- ✚ **Coordinator**, School of Humanities, Education and Social Sciences
Khazar University | Feb 2022 – Dec 2023
- ✚ **University Ombudsman**
Khazar University | Feb 2021 – Dec 2023
- ✚ **Administrative Assistant**, Department of Political Science and Philosophy
Khazar University, | Sep 2020 – Feb 2022
- ✚ **School Counselor**, Project title “Məktəblinin Dostu”
Ministry of Science and Education, | Sep 2019- Dec 2019

Education

- ✚ **Ph.D. Student**
International Relations | Khazar University | 2023 – Present
- ✚ **Master’s Degree**
History and Theory of International Relations | Khazar University | 2019 – 2021
- ✚ **Erasmus+ Student Exchange Program**
International Relations | Bologna University, Italy | 2020

Skills

✚ Language Skills:

- ✓ Azerbaijani (Native)
- ✓ English (Advanced)
- ✓ Turkish (Advanced)
- ✓ Italian (Beginner)
- ✓ Russian (Beginner)
- ✓ German (Beginner)

✚ Soft Skills

- ✓ Communication
- ✓ Emotional Intelligence
- ✓ Work Ethic
- ✓ Positive Attitude
- ✓ Negotiation
- ✓ Adaptability
- ✓ High level of Concentration
- ✓ Problem-Solving
- ✓ Networking & Relationship Building
- ✓ Keep Track of Progress

✚ Technical Skills

- ✓ Microsoft Office (Word, Excel, PowerPoint)

References

✚ **Elmar Mustafayev**, Dean of School of Humanities and Social Sciences
Karabakh University
elmar.mustafayev@gmail.com, +994 513305733

✚ **Fariz Guliyev**, Chief Advisor
State Agency for Science and Higher Education next to the Ministry of Science and Education
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