



## SABINA ALIYEVA

**Date of birth:** 05/19/1984 | **Nationality:** Azerbaijani | **Phone number:**

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**Address:** SURAKHANI DISTRICT, VUGAR KULIEV STREET 30 A, APART. 34., AZ1048, BAKU, Azerbaijan (Home)

### ● ABOUT ME

*I am a certified Spanish teacher and accredited DELE examiner (all levels) with more than 18 years of professional career. My main goal, like all other intellectual disciplines, is to increase my knowledge and understanding of the world. Since language is universal and fundamental to all human interactions, the knowledge attained in linguistics has many practical applications.*

### ● WORK EXPERIENCE

09/01/2021 – CURRENT Baku, Azerbaijan

**SPANISH TEACHER, MIDDLE AND HIGH SCHOOL, THE IB AND THE CAMBRIDGE PROGRAMME**  
BAKU MODERN INTERNATIONAL SCHOOL

- Developing lesson plans and curricula based on the needs of individual students.
- Providing conversational classes where pronunciation and important words and phrases are taught.
- Teaching writing and Spanish composition classes.
- Conducting research on teaching methods, materials, and language games that can be used in class.
- Scheduling and preparing students for oral and written examinations.
- Monitoring student's progress by writing up reports and grading assessments.
- Organizing feedback sessions with students and their parents if applicable.
- Providing suggestions for further learning and scheduling intervention sessions with struggling students.

**Address** Narimanov district, Aliyar Aliyev street 218, AZ1052, Baku, Azerbaijan

01/31/2020 – CURRENT BAKU, Azerbaijan

**SPANISH TEACHER SPANISH ACADEMY**

- Incorporate Co-curricular Lessons.
- Use Fun Oral Activities for Conversation Practice.
- Teach Culture, Vocabulary, Writing and Speaking.
- Play Games for Greater Student Engagement.
- Plan with the Objectives in Mind.
- Teach with Practical, Task-based Instruction.
- Prioritize Spanish Reading Materials.

09/14/2019 – CURRENT BAKU, Azerbaijan

**SPANISH TEACHER AZERBAIJAN UNIVERSITY OF LANGUAGES**

08/09/2017 – 11/29/2019 BAKU, Azerbaijan

**ADMINISTRATIVE AND ACCOUNTS OFFICER THE EMBASSY OF PERU**

- Management of the Embassy accounts including payroll processing.
- Action to ensure value for money in all purchasing.
- Forecasting and monitoring of expenditure to ensure effective management of Embassy budget.
- Work design and workforce planning
- Managing employee competencies
- Managing employee attitudes and behaviors

08/2005 – 08/16/2017 BAKU, Azerbaijan

**SPANISH TEACHER** AZERBAIJAN UNIVERSITY OF LANGUAGES

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- Supervise and manage class; facilitate and teach conversational, including cultural aspects.
- Develop the syllabus and a detail schedule for each course.
- Create a variety of instructional techniques and materials consistent with reading, conversation and vocabulary.

**Business or Sector** Education

## ● **EDUCATION AND TRAINING**

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2000 – 2005 BAKU, Azerbaijan

**BACHELOR DEGREE IN SPANISH TRANSLATION AND INTERPRETATION FACULTY** Azerbaijan University of Languages

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2004 – 2007 BAKU, Azerbaijan

**MASTER DEGREE IN SPANISH TRANSLATION AND INTERPRETATION FACULTY** AZERBAIJAN UNIVERSITY OF LANGUAGES

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2012 – CURRENT BAKU, Azerbaijan

**PHD "THE PHONOTAXIS OF SPANISH CONSONANTS"** Azerbaijan National Academy of Sciences

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1. Preparing a research proposal.
2. Carrying out a literature review.
3. Conducting research and collecting results.
4. Completing the PhD upgrade.
5. Participating in PhD teaching, conferences and publications.
6. Finishing thesis.

**Field of study** LINGUISTICS | **Thesis** "The phonotaxis of Spanish consonants"

03/21/2012 – 03/24/2012 ISTANBUL, Türkiye

**TEACHER - STUDENT EXCHANGE , ESPAÑOL COMO LENGUA DE CONCORDIA**

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2016 – 2017 BAKU, Azerbaijan

**GENERAL ACCOUNTING** UGUR MMC

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07/2017 – 08/2017 VALLADOLID, Spain

**NIVEL C2 PROFESSIONAL SPANISH** Fundacion de la Difusion de la Lengua Española

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08/2018 – 09/2018 BAKU, Azerbaijan

**CERTIFICATE OF TRANSLATION IN PROFESSIONAL COMPETENCE** AZERBAIJAN TRANSLATION CENTRE

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2008 – 2009 MADRID, Spain

**DELE, DIPLOMA DE ESPAÑOL COMO LENGUA EXTRANJERA, NIVEL C2 SUPERIOR** INSTITUTO CERVANTES

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2014 – 2015 MOSCÚ, Russia

**CURSO DE ACREDITACIÓN DE EXAMINADORES DELE PARA LOS NIVELES B1 - B2, EN LINEA** INSTITUTO DE CERVANTES DE MOSCÚ

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2011 – 2012 MOSCÚ, Russia

**CURSO DE ACREDITACIÓN DE EXAMINADORES DELE PARA LOS NIVELES C1 - C2, EN LINEA** INSTITUTO DE CERVANTES DE MOSCÚ

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2011 – 2012 MOSCÚ, Russia

**CURSO DE ACREDITACIÓN DE EXAMINADORES DELE PARA LOS NIVELES A1 - A2, EN LINEA**  
INSTITUTO DE CERVANTES DE MOSCÚ

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2019 – 2020 MOSCÚ, Russia

**ACTUALIZACIÓN DEL CURSO DE ACREDITACIÓN DE EXAMINADORES DELE PARA LOS NIVELES A1 - A2, EN LINEA** INSTITUTO DE CERVANTES DE MOSCÚ

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2015 – 2016 BAKU, Azerbaijan

**IELTS B2 BRITISH COUNCIL**

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10/01/2023 – CURRENT BAKU, Azerbaijan

**DRIVING LICENCE B**

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10/05/2022 – 11/02/2022

**SPANISH B CAT. 1**

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**ACTUALIZACIÓN DEL CURSO DE ACREDITACIÓN DE EXAMINADORES DELE PARA LOS NIVELES C1 - C2, EN LINEA**

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**C1 ADVANCED ENGLISH LEVEL**

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**TKT MODULE 1 BAND 3**

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**CERTIFICATES ABROAD CONFERENCIES**

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● **LANGUAGE SKILLS**

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Mother tongue(s): **AZERBAIJANI**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
<b>SPANISH</b>	C2	C2	C2	C2	C2
<b>ENGLISH</b>	B2	B2	B2	B2	B2
<b>RUSSIAN</b>	C1	C1	C1	C1	C1
<b>TURKISH</b>	C1	C1	C1	C1	C1

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*Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user*

● **DIGITAL SKILLS**

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Microsoft Excel | Microsoft Office | Microsoft Powerpoint | Facebook | Twitter | Google Docs |  
MICROSOFT WORD | Google Drive | Skype | Instagram | Zoom | Power Point

● **ADDITIONAL INFORMATION**

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**RECOMMENDATIONS**

RECOMENDATION OF THE AMBASSADOR OF PERU TO AZERBAIJAN