

Identification	Subject (code, title, credits)	ENGL 102 English Foundations 2 4KU/8ECTS
	Department	English Language and Literature
	Program (undergraduate, graduate)	Undergraduate
	Term	Spring , 2023/2024
	Instructor	Matanat Naghiyeva
	E-mail:	matanat.naghiyeva@khazar.org
	Phone:	
	Classroom/hours	Monday: 08.30 a.m. – 11.40 a.m. /11:50 p.m. -15:10 p.m. Wednesday: 08.30 a.m. – 11.40 a.m. /11:50 p.m. -15:10 p.m. Friday: 08.30 a.m. – 11.40 a.m. /11:50 p.m. -15:10 p.m.
	Office hours	
Prerequisites	ENGL-101	
Language	English	
Compulsory/Elective	Compulsory	
Required textbooks and course materials	<ul style="list-style-type: none"> • New Total English, pre-intermediate Student's Book by Araminta Grace with Richard Acklam, Pearson Education Limited, 2011 • Cover-to-Cover 1,2 Oxford University Press, 2008 • Tactics for Listening, developing Oxford University Press, by Jack.C.Richards ,2010 • Writing in Paragraphs, Dorothy E. Zemach, Carlos Islam 2011 	
Course website	Ello, Tall Tales, ESL.worksheets.com, ESL Galaxy, Breaking News English Waygook.org /Academic English café / Online Writing Lab(OWL) https://dictionary.cambridge.org/	
Course outline	The course focuses on 4 essential language skills and contributes to their development in an integrated way. Students learn to communicate both in spoken and written forms on a variety of topics. English proficiency level of CEFR B1 is achieved.	
Course objectives	To enable the students to: <ul style="list-style-type: none"> • Think critically, recognizing attitudes and proposing solutions • Paraphrase and analyze texts on various topics • Speak out and write on topics introduced via video and audio resources • Enrich their vocabulary through current topics as well as topics related to science, history, education, environment etc. • Broaden English grammar so that they can speak and write coherently • Build writing portfolios • Give individual or group presentations • Speak out in debates 	

Learning outcomes	By the end of this course students should be able to: <ul style="list-style-type: none"> • Demonstrate reading, listening, speaking and writing skills in English on various topics • Demonstrate critical thinking supporting their arguments • Manage to summarize and paraphrase texts and books they have read (Informational and narratives) • Attain literacy and communication skills while paraphrasing relevant texts and narratives • Remember and apply vocabulary and word definitions gained during the course • Apply concise grammar in written and oral tasks • Be able to make presentations on related or supplementary topics • Achieve coherent writing skills supplemented by drafting, revisions and edition 		
Teaching methods	Lecture		
	Group discussion		+
	Experiential exercise		
	Case analysis		
	Simulation		+
	Course paper		
	Others		+
Evaluation	Methods	Date/deadlines	Percentage (%)
	Midterm exam	April	30
	Active Reading Strategy	Till the final exam	
	Extensive Reading		5
	Intensive Reading		5
	Writing portfolio	Till the final exam	5
	Grammar Quiz	Till the final exam	5
	Participation	Till the final exam	5
	Speaking exam	The last week of May	5
	Activity(Debate)	Till the final exam	5
	Final exam	June	35
	Total		100
Assessment and Policy	<p>Assessment:</p> <p>Active Reading Strategies: Students are required to read intensively and extensively both updated authentic informational texts (on science, history, education, environment etc.) and narratives (fiction,drama) that focus on building attitude, language and phonetic awareness, comprehension strategies, vocabulary development, writing skills, accuracy, creativity and imagination. If successfully, students will be able to get maximal 10 points.</p> <p>Writing portfolio: Students are required to build portfolios that involve written tasks covered during the course. Portfolio evaluates students' ability to apply vocabulary gained in written form, to assess grammatical accuracy, demonstrate critical thinking and use imagination. Students are supposed to write different kinds of paragraphs throughout the semester. The teacher will evaluate all those pieces of writings and continuously students will get feedback from the teacher. If successfully, students will be able to get maximal 5 points.</p> <p>Grammar Quiz During the course students are required to gain pre-intermediate level knowledge of grammar, such as Articles, Nouns, Pronouns, Tense Forms, Quantifiers, Conjunctions etc. This quiz will evaluate their deeper grammar knowledge based on their coursebook and the course itself. If successfully, students will be able to get maximal 5 points.</p> <p>Speaking exam gives instructors an opportunity to diagnose any major mistakes made by students in oral language. The exam is held at the end of the course. Face-to face interaction in oral language enables students to review the material covered during the course; build confidence to think and respond quickly; apply required vocabulary; encourage further oral proficiency; take part in the constructive exchange of ideas; communicate with two or more people on different topics and the ones related to their specific field of study. If successfully, students will be able to get maximal 5 points.</p>		

	<p>Class participation and activity. The students are expected to contribute to discussions in each class, to participate in debates(debate engages students in a variety of linguistic ways. It is also highly effective for developing students critical and analytical skills) actively and to do all home assignments given by the instructor and exercises from their student's book and workbook on time. If successfully, students will be able to get maximal 10 points.</p> <p>Policy: Attendance (Lateness): Attendance is important. For every three unexcused absences one (1) point will be deducted from the grade point average. More than 10 unexcused absences are excessive.Free participation is discouraged.</p> <p>Missed exams or assignments: Advance notification should be given if the student is unable to attend a scheduled presentation or test. Full class participation and completion ofassigned homework are necessary.</p> <p>Academic Dishonesty: Any plagiarism while studying will be severely penalized, including the possibility of receiving a non-pass for the course. Reference should be given to the sources used in one's work. However, any research paper consisting of references and citations only, without further analysis by the student, will not be acceptable either. Cheating during the tests will be penalized including the possibility of a zero mark on the test.</p> <p>Topics of presentations / project papers will be pre-determined by the instructor. Free presentations / paper topics are not allowed. Presentation in cooperation with other students is allowed if pre-agreed with the instructor.</p>
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Tentative Schedule

Week	Date/Day (tentative)	Topics	Textbook/Assignments/Reading
1		24 hours Simple present, adverbs of frequency, present continuous Course content: Going out, describe your day and lifestyle, time phrases Valentino Rossi – motorcycle champion. What do you like doing at the weekend? Write about yourself and your interests	New Total English, Unit 1, Workbook, Unit 1
2		Music Past simple, present perfect simple: experience, questions, have/has Course content: Music, achievements, Shakira – pop star and business woman Write a short biography about someone's life	New Total English, Unit 2 Workbook, Unit 2
3		Taste Be going to, present continuous, defining relative clauses Course content: Describing food, easily – confused words Cook your way to a better life! Write a note or message to a friend	New Total English, Unit 3 Workbook, Unit 3

4		Survival Comparative, superlative adjectives, indirect question <i>Course content:</i> Describing people, survival skills Going up and going down Write a “thank you” email International Women’s Day	New Total English, Unit 4 Workbook, Unit 4
5		Stages <i>Should, have to, can</i> , present perfect simple, <i>used to</i> <i>Course Content:</i> Friendship, habits Life at eighteen Write about someone’s life story	New Total English, Unit 5 Workbook, Unit 5
6		Places <i>Will, may, might</i> , countable and uncountable nouns, <i>too, too much/many, (not) enough</i> <i>Course content:</i> Geographical features, describing a place, urban environment Garden of freedom – my favorite place Write a description of a favorite place Novruz Holiday	New Total English, Unit 6 Workbook, Unit 6
7		Novruz Holiday Review session	
8		Presentations and evaluation Review session Midterm Exam	
9		Body First conditional, gerunds and infinitives, <i>stop, try, remember</i> <i>Course content:</i> appearance, personality, illness Cover girl Write an apology with an explanation	New Total English, Unit 7 Workbook, Unit 7
10		Speed Present simple passive, prepositions of time, past continuous and past simple <i>Course content:</i> phrasal verbs, measurements Take your time! Write a short story describing a sequence of events	New Total English, Unit 8 Workbook, Unit 8
11		Work <i>can, could, be able to</i> , adverbs of manner, past simple passive <i>Course content:</i> Work, crime Ben gets dream job! Write a professional profile	New Total English, Unit 9 Workbook, Unit 9

12		Travel Present perfect simple, verbs with objects, past perfect simple Course content: Greetings and gifts My backpacking holiday in Brazil! Write about recent travel experiences	New Total English, Unit 10 Workbook, Unit 10
13		Influence <i>Would, articles, will and be going to</i> Course content: Phrasal verbs, the media Raised by animals! Write about your opinions of a film	New Total English, Unit 11 Workbook, Unit 11
14		Money Second conditional, reported speech, <i>both, either, neither</i> Course content: money, money in education How much do you want to pay? Write a formal email/letter	New Total English, Unit 12 Workbook, Unit 12
15		Presentations and evaluation Review session Independence Day	
16		Final Exam	