

Identification	Subject	ENGL216- ESP 3KU/6ECTS	
	Department	English Language and Literature	
	Program	Undergraduate	
	Term	Spring, 2023	
	Instructor	Pavana Babayeva	
	E-mail:	<a href="mailto:Parvana.babayeva@khazar.org">Parvana.babayeva@khazar.org</a>	
	Classroom/hours	Monday/Wednesday/ Friday	
Prerequisites	ENGL103 Academic English		
Language	English		
Compulsory/Elective	Compulsory		
Required textbooks and course materials	1.Classroom Teaching Skills, 4 <sup>th</sup> edition, Kenneth D. Moore, McGraw Hill, 2008 2.Classroom Teaching Skills, 9 <sup>th</sup> edition, James M. Cooper, 2011 3. Q Skills for Success Reading and Writing 4 , 2 <sup>nd</sup> edition, Debra Daise, Charl Nolroff, Paul Carne, 2011 4. Q Skills for Success Listening and Speaking 4, 2 <sup>nd</sup> edition, Robert Freire , Tamara Jones, 2011 5. Effective Academic Writing 2, Alice Savage, Patricia Mayer, 2005		
Course outline	The course is designed for the undergraduate students whose major is teaching a variety of subjects. The main aims of the course are to empower the students to be able to read materials relevant to their major subjects in English and be able to teach in English whenever necessary and to focus on 4 essential language skills (listening, speaking, reading and writing) to their development in an integrated way. The course aims to achieve this goal through raising and discussing the key issues related to education in general and teaching practical skills that are necessary for creating a productive teaching / learning environment.		
Course objectives	Explain the students what education is, its importance to our society and its essential role in the 21 <sup>st</sup> century; Encourage the students to read and listen to the materials related to modern education system; Deliver interesting lectures that raise the key issues in modern education system; Teach and discuss effective teaching skills that contribute to a productive lesson; Explain the students the necessity and importance of self-evaluation and professional development.		
Learning outcomes	At the end of the course students are expected to:  1. be able to read and comprehend the materials from modern teaching resources that are relevant to their major subjects; 2. be able to use effective teaching skills and classroom management that lead to a productive lesson; 3. be able to make presentations related to their major subject in English;  4. be able to select the materials from teaching resources, develop courses, plan lessons and evaluate the present teaching materials.		
Teaching methods	Lecture		
	Group discussion		+
	Experiential exercise		
	Case analysis		
	Simulation		+

	<b>Course paper</b>		
	<b>Others</b>		+
<b>Evaluation</b>	<b>Methods</b>	<b>Date/deadlines</b>	<b>Percentage (%)</b>
	<b>Midterm Exam</b>	<b>April</b>	<b>30</b>
	<b>Participation</b>	<b>During Semester</b>	<b>5</b>
	<b>Activity</b>	<b>During Semester</b>	<b>5</b>
	<b>Presentation</b>	<b>May</b>	<b>5</b>
	<b>Reading quiz 1</b>	<b>Before Midterm</b>	<b>5</b>
	<b>Reading quiz 2</b>	<b>Before Final</b>	<b>5</b>
	<b>Speaking exam</b>	<b>Before Final</b>	<b>5</b>
	<b>Writing Portfolio</b>	<b>May</b>	<b>5</b>
	<b>Final exam</b>	<b>June</b>	<b>35</b>
	<b>Total</b>		<b>100</b>
<b>Assessment/ Policy</b>	<b>Assessment</b> <b>Writing portfolio</b> is assessed on grammar, vocabulary, content and structure. During each term students will be claimed to write 5 essays on various topics related to their majors <b>Speaking exam</b> gives instructors an opportunity to diagnose any major mistakes made by students in verbal language. The exam is held at the end of the course. Face to face interaction in oral language enables students to review the material covered during the course; build confidence to think and respond quickly; apply required vocabulary; encourage further oral proficiency; take part in the constructive exchange of ideas; communicate with two or more people on different topics and the ones related to their specific field of study.		
	<b>Course policies</b> <b>Attendance (Lateness):</b> Attendance is important. Absences can be detrimental to one’s grade due to the number of class activities (presentations and class participation) and complexity of the subject. For every three unexcused absences one (1) point will be deducted from the grade point average. More than 10 unexcused absences are excessive. Free participation is discouraged. <b>Missed exams or assignments:</b> Advance notification should be given if the student is unable to attend a scheduled presentation or test. Full class participation and completion of assigned homework are necessary. <b>Academic Dishonesty:</b> Any plagiarism while studying will be severely penalized, including the possibility of receiving a non-pass for the course. Reference should be given to the sources used in one’s work. However, any research paper consisting of references and citations only, without further analysis by the student, will not be acceptable either. Cheating during the tests will be penalized including the possibility of a zero mark on the test.		
<b>Tentative Schedule</b>			
<b>W ee</b>	<b>Date/Day</b>	<b>Topics</b>	<b>Textbook/Assignments/Reading</b>
1	9/02/2023  11/ 02 /2023	<ul style="list-style-type: none"><li>● <b>Introduction to the course.</b> Making students familiar with the syllabus and class rules. <b>The definition of education.</b> The education system and how it works.</li><li>● <b>Power and Responsibility</b></li><li>● <b>Writing:</b> Develop a paragraph: topic sentence, supporting sentences, and concluding sentence Write an analysis paragraph</li></ul>	1.Classroom Teaching Skills, 4th edition, Kenneth D. Moore, McGraw Hill, 2008 2.Classroom Teaching Skills, 9th edition, James M. Cooper, 2011 3.Q Skills for Success 4 Reading and Writing/ Listening and Speaking,Unit 1

2	13/02/2023 17/02/2023	<ul style="list-style-type: none"> <li>• <b>The effective teacher</b> The essential qualities of an effective teacher.</li> <li>• <b>Appearance</b></li> <li>• <b>Writing :</b> Write a descriptive essay</li> </ul>	1. Classroom Teaching Skills, 9th edition, James M. Cooper, 2011 2. Q Skills for Success 4 Reading and Writing/ Listening and Speaking , Unit 2
3	20/02/2023 24/02/2023	<ul style="list-style-type: none"> <li>• <b>Instructional objectives.</b> To recognize and write well-defined instructional objectives. To use instructional objectives in lesson planning and teaching.</li> <li>• <b>Growing up. What important lesson do we learn as children.</b></li> <li>• <b>Listening</b></li> </ul>	1. Classroom Teaching Skills, 9th edition, James M. Cooper, 2011 2. Q Skills for Success 4 Reading and Writing/ Listening and Speaking , Unit 3
4	27/02/2023 3/03/2023	<ul style="list-style-type: none"> <li>• <b>Syllabus and curriculum.</b> The definition of curriculum The main criteria for designing a syllabus.</li> <li>• <b>About the ancient history of Azerbaijan .</b></li> <li>• <b>Writing:</b> Write a five-paragraph problem and solution essay</li> </ul>	1. Classroom Teaching Skills, 4th edition, Kenneth D. Moore, McGraw Hill, 2008 2. Classroom Teaching Skills, 9th edition, James M. Cooper, 2011 3. Q Skills for Success 4 Reading and Writing/ Listening and Speaking , Unit 4
5	6/03/2023 10/03/2023	<ul style="list-style-type: none"> <li>• <b>Classroom management</b> How teachers should use body language in the classroom. How teachers should control their voices in the classroom. Seating arrangement and its impact on a lesson.</li> <li>• <b>History of Karabakh</b></li> <li>• <b>Listening session</b></li> </ul>	1. Classroom Teaching Skills, 4th edition, Kenneth D. Moore, McGraw Hill, 2008 2. Q Skills for Success 4 Reading and Writing/ Listening and Speaking, Unit 5
6	13/03/2023 17/03/2023	<ul style="list-style-type: none"> <li>• <b>Motivation</b> Types of motivation. The effect of motivation on students learning process.</li> <li>• <b>History of Education in the World and in Azerbaijan</b></li> <li>• <b>Writing:</b> Write a five-paragraph compare and contrast essay</li> </ul>	1. Classroom Teaching Skills, 4th edition, Kenneth D. Moore, McGraw Hill, 2008 2. Q Skills for Success 4 Reading and Writing/ Listening and Speaking Unit 6
7	20/03/2023 25/03/2023	Novruz Holiday	
	27/03/2023 28/03/2023	Review session Quizzes, and evaluation	
8		<b>Midterm exam</b>	

9	03/04/2023 7/04/2023	<ul style="list-style-type: none"> <li>• <b>Involving students in learning.</b> To define a planned beginning and ending of the session, explaining the lesson's main aims and objectives.</li> <li>• <b>Work and Education. Does school prepare you for work?</b></li> <li>• <b>Writing :</b> Write a five-paragraph cause and effect essay</li> </ul>	1. Classroom Teaching Skills, 4th edition, Kenneth D. Moore, McGraw Hill, 2008 2. Classroom Teaching Skills, 9th edition, James M. Cooper, 2011 3. Q Skills for Success 4 Reading and Writing/ Listening and Speaking , Unit 7
10	10/04/2023 14/04/2023	<ul style="list-style-type: none"> <li>• <b>Questioning skills</b> The 7 characteristics of questioning. Classification of questions. Bloom's taxonomy.</li> <li>• <b>Discovery. Is discovery always good thing?</b></li> <li>• <b>Listening session</b></li> </ul>	1. Classroom Teaching Skills, 4th edition, Kenneth D. Moore, McGraw Hill, 2008 2. Classroom Teaching Skills, 9th edition, James M. Cooper, 2011 3. Q Skills for Success 4 Reading and Writing/ Listening and Speaking, Unit 8
11	17/04/2023 21/04/2023	<ul style="list-style-type: none"> <li>• <b>Cooperative learning</b> Definition of cooperative learning. The positive effect of cooperative learning in students' achievement. <ul style="list-style-type: none"> <li>• <b>Historical Places of Azerbaijan</b></li> </ul> </li> <li>• <b>Listening sessions.</b></li> </ul>	1. Classroom Teaching Skills, 9th edition, James M. Cooper, 2011 2. Q Skills for Success 4 Reading and Writing/ Listening and Speaking, Unit 9
12	24/04/2023 28/04/2023	<ul style="list-style-type: none"> <li>• <b>Culturally responsive teaching.</b> Developing understanding of culturally responsive teaching.</li> <li>• <b>Child's Play. Why is it important to play?</b></li> <li>• <b>Writing: Write a five-paragraph persuasive essay</b></li> </ul>	1. Classroom Teaching Skills, 9th edition, James M. Cooper, 2011 2. Q Skills for Success 4 Reading and Writing/ Listening and Speaking, Unit 10
13	1/04/2023 5/05/2023	<ul style="list-style-type: none"> <li>• <b>Class observations</b> Making systematic observations. Observation rules. The ways of recording data. Contribution of class observation to further professional development</li> </ul>	Classroom Teaching Skills, 4th edition, Kenneth D. Moore, McGraw Hill, 2008
14	8/05/2023 12/05/2023	<ul style="list-style-type: none"> <li>• <b>Assessment</b> The definition of assessment. The importance of assessment. Diagnostic, formative and summative. The measurement of accuracy. Reliability. Validity. Keeping diaries. Test and its types. Action research. The role of technology in classroom assessment.</li> </ul>	1. Classroom Teaching Skills, 4th edition, Kenneth D. Moore, McGraw Hill, 2008 2. Classroom Teaching Skills, 9th edition, James M. Cooper, 2011
15	15/05/2023 19/05/2023	Quizzes, presentations Review session	
16	22/05/2023 27/05/2023	<b>Speaking Exam</b>  <b>Evaluations</b>	
17	29/05/2023	<b>Final Exam</b>	

	03/06/2023		
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