

Identification	Subject (code, title, credits)	ENGL 309 English Composition 3KU/6ECTS	
	Department	English Language and Literature Department	
	Program (undergraduate, graduate)	Undergraduate	
	Term	Fall, 2022	
	Instructor	Sayyara Guliyeva	
	E-mail:	sayyarakuliyeva@yahoo.com	
	Classroom/hours	4	
	Office hours	As scheduled	
Prerequisites	ESL Pre- Advanced, Grammar Pre-Advanced		
Language	English		
Compulsory/Elective	Compulsory		
Required textbooks and course materials	Mandatory: Longman Academic Writing Series 2,3, 4: Paragraphs, From Paragraphs to Essays; Essays (5 nd edition) by Alice Oshima, Ann Hoque, 2014 “Writing Academic English”, Fourth Edition Alice Oshima. “Introduction to Academic Writing” by Alice Oshima and Ann Hogue “Academic Writing: A Handbook for International Students” by Stephen Bailey Suggested: L.G.Alexander. Longman English Grammar Practice for intermediate students L.G.Alexander. A First Book in Comprehension Precis and Composition Silver Burdett & Ginn. World of Language		
Course outline	The course is intended for intermediate-upper intermediate students developing writing skills to narrate, to explain, to create, to persuade and to describe. Model texts provide conditions for such mental processes as analyzing, generalizing, problem solving, investigating, comparing, experimenting and creating. The course is also aimed at revision of grammatical phenomena frequently used for analytical writing purposes, and covers very important area of the English language		
Course objectives	<ul style="list-style-type: none">• to provide students with guidance in comprehension, précis and composition• to practice critical thinking strategies for narrating, persuading, researching, classifying• to practice creative thinking strategies for informing, creating, describing, imagining• to produce readable and interesting finished products that reflect appropriate academic textual conventions of presentation.		
Learning outcomes	On completion of the course students are expected to be able to: 1.explain a point of view; 2.understand how characters are developed; 3. give reasons for personal preferences; 4.express ideas, hypothesize and evaluate the context; 5. create texts on the basis of the reading materials;		
Teaching methods	Lecture	+	
Evaluation	Methods	Date/deadlines	Percentage (%)
	Midterm Exam		30
	Participation		5

	Activity		5
	Presentation		5
	Contrast Process Definition		10
	Quizzes		10
	Final		35
	Total		100
Policy	<p>Assessment All assignments are evaluated for: content and audience, text structure, sentence structure, punctuation, vocabulary, spelling. Students take two quizzes, each is 5 points, to reinforce the topics covered over the semester. Students write 5 paragraphs that they have learned, totally they get 10 points. Students choose one of the topics they have studied and make a presentation for 5 points. For class participation and activity the total point is 10. For the midterm examination the score is 30, and for the final examination the students can get 35 points</p> <p>COURSE POLICIES</p> <p>* Attendance (Lateness): It is important absences can be detrimental to one's grade due to the number of class activities (presentations, and class participation) and complexity of the subject. In case the students is late for more than 10 minutes after the beginnings of lessons, he/she will be marked as absent.</p> <p>* Missed exams or assignments: A notification should be given in advance if the student is unable to attend the scheduled presentation or test. Full class participation and completion of assigned homework are necessary. If you miss a test because due to a sudden illness or personal/family emergency, contact your instructor via email as soon as reasonably possible in order to make alternative arrangements. If you are not able to connect with your instructor, email the department and advise the Administrator or Chair or Director of your inability to attend the exam and the reason for being absent. Make a note of who you spoke to and when and keep copies of your emails. Remember that if you request a make-up exam or test because of medical or compassionate grounds that you will usually be required to present relevant documentation.</p> <p>* Academic Dishonesty: Any plagiarism while studying will be severely penalized (by a non-pass for the course). Reference should be given to the sources used in the work. However, any paper consisting of references and citations only, without further analysis by the student, will not be acceptable either. A one point per day penalty (weekends count as 2 days) will be applied to LATE essays or any other assignments.</p> <p>* In class regulations: With exception of plain drinking water, no food or beverages (including chewing gums) are allowed during the classes. Students are not allowed to use their mobile phones for making phone calls, texting and surfing internet (unless the instructor has given specific assignment).</p> <p>* Teacher evaluation: In the end of the course (possibly even twice during the whole semester) the students will be requested to evaluate their teacher's work and encouraged to take it seriously as their evaluation can help with further developments in the given subject.</p>		

Tentative Schedule			
Week	Date/Day (tentative)	Topics	Textbook/Assignments/Reading
1	10/09/22	Chapter 1. Introduction to the subject: The purpose of academic writing, journal writing.	“ Longman Academic Writing Series - 3: Paragraphs, From Paragraphs to Essays; Essays. (5 nd edition) by Alice Oshima, Ann Hoque, 2014
2	15/09/22 17/09/22	Chapter 1. Word order and sentence structure; types of sentences: simple, sentences; phrases and fragments; s/v agreement. Chapter 1. The Writing Process: four steps to writing process; Listing.Yaz1	“ Longman Academic Writing Series - 3: Paragraphs, From Paragraphs to Essays; Essays. (5 nd edition) by Alice Oshima, Ann Hoque, 2014
3	22/09/22 24/09/22	Chapter 2. Introduction to paragraph writing: Narrative paragraphs; time- order signals. Chapter 2. Sentence Structure: compound sentences; coordinating conjunctions; three comma rules.	“ Longman Academic Writing Series - 3: Paragraphs, From Paragraphs to Essays; Essays. (5 nd edition) by Alice Oshima, Ann Hoque, 2014
4	1/10/22 3/10/22	Chapter 2. Introduction to paragraph writing: narrative paragraphs Quiz 1 Chapter 3. Basic Paragraph Structure: the topic sentence	“ Longman Academic Writing Series - 3: Paragraphs, From Paragraphs to Essays; Essays. (5 nd edition) by Alice Oshima, Ann Hoque, 2014
5	8/10/22 10/10.22	Chapter 3. Basic Paragraph Structure: the topic sentence; general and specific; showing and telling. Chapter 3. Basic Paragraph Structure: developing topic sentence	“ Longman Academic Writing Series - 3: Paragraphs, From Paragraphs to Essays; Essays. (5 nd edition) by Alice Oshima, Ann Hoque, 2014
6	15/10/22 17/10/22	Chapter 3. Supporting details: examples; the concluding sentence. Chapter 4. Logical Division of Ideas: unity in suppor. sentences.	“ Longman Academic Writing Series - 3: Paragraphs, From Paragraphs to Essays; Essays. (5 nd edition) by Alice Oshima, Ann Hoque, 2014
7	22/10/22 24/10/22	Novruz Holiday	

8	29/10/22 31/10/22	Midterm exam Chapter 4 - Sentence Structure: parallelism, run-ons and comma splices; dangling and misplaced modifiers;	“ Longman Academic Writing Series - 3: Paragraphs, From Paragraphs to Essays; Essays. (5 nd edition) by Alice Oshima, Ann Hoque, 2014
9	5/11/22 7/11/22	Chapter 5. Process Paragraph: topic sentence, supporting sentences and a concluding sentence using time order. Chapter 5. Sentence Structure: Clauses and complex sentences	“ Longman Academic Writing Series - 3: Paragraphs, From Paragraphs to Essays; Essays. (5 nd edition) by Alice Oshima, Ann Hoque, 2014
10	12/11/22 14/11/22	Chapter 5. Process Paragraph; writing of a paragraph Chapter 5 Process Paragraph . Outlining	“ Longman Academic Writing Series - 3: Paragraphs, From Paragraphs to Essays; Essays. (5 nd edition) by Alice Oshima, Ann Hoque, 2014
11	19/11/22 21/11/22	Chapter 6. Definition Paragraphs Chapter 6. Sentence Structure: appositives, complex sentences with adj. clauses.	“ Longman Academic Writing Series - 3: Paragraphs, From Paragraphs to Essays; Essays. (5 nd edition) by Alice Oshima, Ann Hoque, 2014
12	26/11/22 28/11/22	Quiz 2 Chapter 6. Complex Sentences with Noun Clause: subjunctive mood. Chapter 7. Cause and Effect Paragraphs: topic sentence, supporting and concluding sentences	“ Longman Academic Writing Series - 3: Paragraphs, From Paragraphs to Essays; Essays. (5 nd edition) by Alice Oshima, Ann Hoque, 2014
13	3/12/22 5/12/22	Chapter 7. Sentence Structure: cause and effect transition signals (sentence connectors, coordinating. and subordinating. conjunctions); Chapter 8. Comparison / Contrast Paragraphs: topic sentence, supporting and concluding sentences; outlining.	“ Longman Academic Writing Series - 3: Paragraphs, From Paragraphs to Essays; Essays. (5 nd edition) by Alice Oshima, Ann Hoque, 2014
14	10/12/22 12/12/22	Chapter 8. Sentence Structure: transition signals for comparison; sentence connectors Chapter 8. Sentence Structure: transition signals for contrast; Chapter 8.	“ Longman Academic Writing Series - 3: Paragraphs, From Paragraphs to Essays; Essays. (5 nd edition) by Alice Oshima, Ann Hoque, 2014

		Comparison / Contrast Paragraphs: writing a paragraph	
15	17/12/22 19/12/22	Chapter 8. Conducting an Interview Grading. Units Review Analysis & Summary	“ Longman Academic Writing Series - 3: Paragraphs, From Paragraphs to Essays; Essays. (5 nd edition) by Alice Oshima, Ann Hoque, 2014
16	24/12/22	Final Exam	