

Identification	Subject (title, credits, code)	ENGL 101 English Foundations-1 4KU/8ECTS	
	Department	English Language and Literature Department	
	Program (undergraduate, graduate)	Undergraduate	
	Term	Fall, 2022/2023	
	Instructor	Parvin Ahmadzada	
	E-mail:	parvin.ahmadzadeh@khazar.org	
	Phone:	-	
	Classroom/hours	Monday 08:30-15:10 Wednesday 08:30-15:10 Friday 08:30-15:10	
	Office hours		
Prerequisites	None		
Language	English		
Compulsory/Elective	Compulsory		
Required textbooks and course materials	<ul style="list-style-type: none"><li>• Mark Foley and Diane Hall, <i>New Total English</i> (elementary)</li><li>• Jack. C. Richards, <i>Tactics for Listening</i> (basic)</li><li>• Richard R. Day and Junko Yamanaka, <i>Cover to Cover 1</i></li><li>• Linda Lee, <i>Select Readings</i>, 2<sup>nd</sup> edition (elementary)</li></ul>		
Course outline	The course focuses on 4 essential language skills and contributes to their development in an integrated way. Students learn to communicate both in spoken and written forms on a variety of topics. English proficiency level of CEFR A1 – A2 is achieved.		
Course objectives	<ul style="list-style-type: none"><li>•Reading passages on various topics and understanding their meanings;</li><li>•Developing creative thinking and imagination through extensive and intensive reading;</li><li>•Listening to real-life dialogues and acting them out;</li><li>•Learning new vocabulary in context;</li><li>•Using grammar rules and developing writing skills.</li></ul>		
Learning outcomes	At the end of the course the students are expected to: <ul style="list-style-type: none"><li>•be able to find specific information in the reading passage;</li><li>•demonstrate ability to identify the main idea of reading and summarize it;</li><li>•apply learned vocabulary both in written and spoken forms;</li><li>•talk on a variety of topics;</li><li>•apply grammar rules learned both in spoken and written English;</li><li>•be able to write a properly formatted paragraph.</li></ul>		
Teaching methods	Group discussion		✓
	Simulation		✓
Evaluation	Methods	Date/deadlines	Percentage (%)
	Midterm exam	Expected in November	30
	Participation	Till the end of the term	5
	Activity	Till the end of the term	5
	Extensive Reading	Before Midterm exam	10
	Quizzes	Till the end of the term	5
	Extended Project (Essay)	Till the end of the term	10
	Final exam	Expected in January	35
	Total		100

Policy	<p><b>Assessment</b></p> <p><b>Extensive Reading (10 marks)</b>- Short stories and staged simplified novels are selected and assigned to be read by the students. A continual observance of reading progress is recommended.</p> <p><b>Quizzes (5 marks)</b>- Students have quizzes on related and discussed topics focusing on four language skills and grammar.</p> <p><b>Extended Writing Project (10 marks)</b>- Every student is given an opportunity to conduct independent investigation on a topic, preferably in their own field of study that interests her/him the most. For the selection of the topics, students can consult their relevant teachers at their own departments.</p> <p><b>Assessment</b></p> <p><b>Extensive Reading (10 marks)</b>- Short stories and staged simplified novels are selected and assigned to be read by the students. A continual observance of reading progress is recommended.</p> <p><b>Quizzes (5 marks)</b>- Students have quizzes on related and discussed topics focusing on four language skills and grammar.</p> <p><b>Extended Writing Project (10 marks)</b>- Every student is given an opportunity to conduct independent investigation on a topic, preferably in their own field of study that interests her/him the most. For the selection of the topics, students can consult their relevant teachers at their own departments.</p> <p><b>Attendance (Lateness):</b> Attendance is important. Absences can be detrimental to one's grade due to the number of class activities (presentations and class participation) and complexity of the subject. For every three unexcused absences, one (1) point will be deducted from the grade point average. More than 10 unexcused absences are excessive. Free participation is discouraged.</p> <p><b>Missed exams or assignments:</b> Advance notification should be given if the student is unable to attend a scheduled presentation or test. Full class participation and completion of assigned homework are necessary.</p> <p><b>Academic Dishonesty:</b> Any plagiarism while studying will be severely penalized, including the possibility of receiving a non-pass for the course. Reference should be given to the sources used in one's work. However, any research paper consisting of references and citations only, without further analysis by the student, will not be acceptable either. Cheating during the tests will be penalized including the possibility of a zero mark on the test.</p> <p>Topics of presentations / project papers will be pre-determined by the instructor. Free presentations / paper topics are not allowed. Presentation in cooperation with other students is allowed if pre-agreed with the instructor.</p>
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Tentative Schedule			
Week	Date (tentative)	Topics	Textbook/assignments/reading
1		<b>Unit 1. Your Life</b> <b>1.1 People and places</b> <ul style="list-style-type: none"> <li>Grammar: <i>to be: positive</i></li> <li>Vocabulary: <i>Countries and nationalities</i></li> <li>Pronunciation: <i>word stress</i></li> <li>Speaking: <i>Where are you from?</i></li> <li>Listening and Reading: <i>Countries and Nationalities</i></li> </ul>	New Total English, Mark Foley and Diane Hall Tactics for Listening, Jack.C.Richards  Cover to Cover 1
		<b>1.2 Family ties</b>	

		<ul style="list-style-type: none"> <li>Grammar:</li> <li><i>possessive case, possessive adjectives,</i></li> <li><i>to be: questions</i></li> <li>Vocabulary: <i>Families</i></li> <li>Speaking: <i>Your family</i></li> <li>Listening and Reading: <i>My Family</i></li> </ul>	<p>New Total English, Mark Foley and Diane Hall</p> <p>Tactics for Listening, Jack.C.Richards</p> <p>Cover to Cover 1</p>
		<b>1.3 Working for a living</b> <ul style="list-style-type: none"> <li>Grammar: <i>a/an, to be: negative</i></li> <li>Vocabulary: <i>Jobs</i></li> <li>Speaking: <i>Talking about jobs</i></li> <li>Listening and Reading: <i>Jobs</i></li> </ul>	<p>New Total English, Mark Foley and Diane Hall</p> <p>Tactics for Listening, Jack.C.Richards</p> <p>Cover to Cover 1</p>
2		<b>Unit 2 Routines</b>  <b>2.1 Fun Club</b> <ul style="list-style-type: none"> <li>Grammar: <i>Present Simple</i></li> <li>Vocabulary: <i>Holidays</i></li> <li>Pronunciation: <i>Word stress</i></li> <li>Speaking: <i>Where are you from?</i></li> <li>Listening and Reading: <i>Just an ordinary day</i></li> </ul>	<p>New Total English, Mark Foley and Diane Hall</p> <p>Tactics for Listening, Jack.C.Richards</p> <p>Cover to Cover 1</p>
		<b>2.2 A very special job</b> <ul style="list-style-type: none"> <li>Grammar: <i>Present Simple He/She</i></li> <li>Vocabulary: <i>Verbs</i></li> <li>Pronunciation: <i>-s endings</i></li> <li>Speaking: <i>Describing routines</i></li> <li>Listening and Reading: <i>Special jobs</i></li> </ul>	<p>New Total English, Mark Foley and Diane Hall</p> <p>Tactics for Listening, Jack.C.Richards</p> <p>Cover to Cover 1</p>
		<b>2.3 Hell's kitchen, NYC</b> <ul style="list-style-type: none"> <li>Grammar (<i>this, that, these, those</i>)</li> <li>Vocabulary: <i>Adjectives (colour, opinion)</i></li> <li>Speaking: (<i>Talking about everyday objects</i>)</li> <li>Listening and Reading: <i>Hell's Kitchen</i></li> </ul>	<p>New Total English, Mark Foley and Diane Hall</p> <p>Tactics for Listening, Jack.C.Richards</p> <p>Cover to Cover 1</p>
3		Unit 3 Activities <b>3.1 Lunchtime leisure</b> <ul style="list-style-type: none"> <li>Grammar: <i>Adverbs of frequency</i></li> <li>Vocabulary: <i>Activities</i></li> <li>Speaking: <i>What we do in our spare time</i></li> <li>Listening and Reading: <i>What people do in their lunch break, An online message boards</i></li> </ul>	<p>New Total English, Mark Foley and Diane Hall</p> <p>Tactics for Listening, Jack.C.Richards</p> <p>Cover to Cover 1</p>
		<b>3.2 Can you do it?</b> <ul style="list-style-type: none"> <li>Grammar: <i>Can / can't</i></li> <li>Vocabulary: <i>Sports and games</i></li> <li>Pronunciation: <i>can / can't</i></li> </ul>	<p>New Total English, Mark Foley and Diane Hall</p>

		<ul style="list-style-type: none"> <li>• Speaking: <i>Talking about your abilities</i></li> <li>• Listening and Reading: <i>Live the dream!</i></li> </ul>	Tactics for Listening, Jack.C.Richards Cover to Cover 1
		<b>3.3 Phone fun</b> <ul style="list-style-type: none"> <li>• Vocabulary: <i>Numbers</i></li> <li>• Pronunciation: word <i>stress</i></li> <li>• Speaking: <ul style="list-style-type: none"> <li>• <i>Taking and leaving a simple phone message</i></li> </ul> </li> <li>• Listening and Reading: <ul style="list-style-type: none"> <li>• <i>Mobile Crazy! / Phone messages</i></li> </ul> </li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards  Cover to Cover 1
<b>4</b>		<b>Unit 4 Food</b>  <b>4.1 A world of food</b> <ul style="list-style-type: none"> <li>• Grammar: <i>Countable &amp; uncountable nouns</i></li> <li>• Vocabulary: <i>Food</i></li> <li>• Speaking: <i>Talk about quantities</i></li> <li>• Listening and Reading: <ul style="list-style-type: none"> <li>• <i>Eating around the world</i></li> </ul> </li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards  Cover to Cover 1
		<b>4.2 Trash tales</b> <ul style="list-style-type: none"> <li>• Grammar: <i>a/an; some &amp; any</i></li> <li>• Vocabulary: <i>Adjectives: Feelings</i></li> <li>• Speaking: <i>Talking about your diet and lifestyle</i></li> <li>• Listening and Reading: <ul style="list-style-type: none"> <li>• <i>A TV programme about rubbish</i></li> </ul> </li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards  Cover to Cover 1
		<b>4.3 Ready to order?</b> <ul style="list-style-type: none"> <li>• Grammar: <i>Object pronouns</i></li> <li>• Speaking: <i>Ordering food in a restaurant</i></li> <li>• Listening and Reading: <ul style="list-style-type: none"> <li>• <i>Ordering a meal in a restaurant</i></li> </ul> </li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards Cover to Cover 1
<b>5</b>		<b>Unit 5 Home</b> <b>5.1 Dream homes</b> <ul style="list-style-type: none"> <li>• Grammar: <i>there is / there are</i></li> <li>• Vocabulary: <i>Homes</i></li> <li>• Speaking: <i>Talking about your home</i></li> <li>• Listening and Reading: <ul style="list-style-type: none"> <li>• <i>Unusual homes for sale;</i></li> <li>• <i>Asking for details about a house</i></li> </ul> </li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards  Cover to Cover 1
		<b>5.2 To have and have not</b> <ul style="list-style-type: none"> <li>• Grammar: <i>have got</i></li> <li>• Vocabulary: <i>Furniture &amp; equipment</i></li> <li>• Speaking: <i>Talking about things you have</i></li> <li>• Listening and Reading: <ul style="list-style-type: none"> <li>• <i>A call about insurance</i></li> </ul> </li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards  Cover to Cover 1
		<b>5.3 World class</b> <ul style="list-style-type: none"> <li>• Grammar: <i>Modifiers: very, quiet,</i></li> </ul>	New Total English, Mark Foley and Diane Hall

		<i>really</i> <ul style="list-style-type: none"> <li>• Vocabulary: <i>Adjectives: places</i></li> <li>• Speaking: <i>Describing where you live</i></li> <li>• Pronunciation: <i>Main stress</i></li> <li>• Listening and Reading: <i>A gap year destination; My country</i></li> </ul>	Tactics for Listening, Jack.C.Richards  Cover to Cover 1
6		<b>Unit 6 City life</b> <b>6.1 Changes</b> <ul style="list-style-type: none"> <li>• Grammar: <i>Past Simple of <b>to be</b> &amp; regular verbs</i></li> <li>• Speaking: <i>Talking about the past</i></li> <li>• Pronunciation: <i>Past Simple endings</i></li> <li>• Listening and Reading: <i>Changing buildings</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards  Cover to Cover 1
		<b>6.2 City breaks</b> <ul style="list-style-type: none"> <li>• Grammar: <i>Past Simple: Irregular Verbs</i></li> <li>• Speaking: <i>Describing a visit to a city</i></li> <li>• Vocabulary: <i>Places in a city, shops</i></li> <li>• Listening and Reading: <i>City break reviews</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards  Cover to Cover 1
		<b>6.3 New citizens</b> <ul style="list-style-type: none"> <li>• Grammar: <i>Past Simple questions &amp; negatives</i></li> <li>• Speaking: <i>Talking about past events in your life</i></li> <li>• Vocabulary: <i>Time expressions</i></li> <li>• Pronunciation: <i>Contrastive Stress</i></li> <li>• Listening and Reading: <i>Modern Cities</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards  Cover to Cover 1
7		<b>Presentations and evaluation</b> <b>Review session</b> <b>Midterm exam</b>	
8		<b>Unit 7 People</b> <b>7.1 Finders keepers!</b> <ul style="list-style-type: none"> <li>• Grammar: <i>Articles</i></li> <li>• Speaking: <i>Telling a simple story</i></li> <li>• Vocabulary: <i>Phrasal verbs</i></li> <li>• Listening and Reading: <i>Girls solve a jigsaw puzzle and become rich!</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards  Cover to Cover 1
		<b>7.2 The girl from ....</b> <ul style="list-style-type: none"> <li>• Grammar: <i>Pronoun <b>one</b> / <b>ones</b></i></li> <li>• Speaking: <i>Describing people</i></li> <li>• Vocabulary: <i>Adjectives / People</i></li> <li>• Listening and Reading: <i>An email home / a new friend</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards  Cover to Cover 1

		<b>7.3 Special days</b> <ul style="list-style-type: none"> <li>Grammar: <i>Possessive pronouns</i></li> <li>Speaking: <i>Using dates and months</i></li> <li>Vocabulary: <i>Ordinal numbers and months</i></li> <li>Listening and Reading: <i>Special gifts and special days / Whose gifts?</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards  Cover to Cover 1
9		<b>Unit 8 Seasons</b> <b>8.1 Festivals around the world</b> <ul style="list-style-type: none"> <li>Grammar: <i>Present Continuous</i></li> <li>Speaking: <i>Describing what people are doing</i></li> <li>Pronunciation: <i>Sentence stress</i></li> <li>Listening and Reading: <i>Festivals around the world; Describing a picture</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards  Cover to Cover 1
		<b>8.2 You are what you wear</b> <ul style="list-style-type: none"> <li>Grammar: <i>Position of adjectives</i></li> <li>Speaking: <i>Talking about what you wear</i></li> <li>Vocabulary: <i>Clothes</i></li> <li>Listening and Reading: <i>Street fashion</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards  Cover to Cover 1
		<b>8.3 Changing weather</b> <ul style="list-style-type: none"> <li>Grammar: <i>Present Simple &amp; Present Continuous</i></li> <li>Speaking: <i>Talking about the weather</i></li> <li>Vocabulary: <i>The weather</i></li> <li>Listening and Reading: <i>Extreme weather</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards  Cover to Cover 1
10		<b>Unit 9 Culture</b> <b>9.1 Making news</b> <ul style="list-style-type: none"> <li>Grammar: <i>Comparison of adjectives</i></li> <li>Speaking: <i>Making comparisons between things and people</i></li> <li>Vocabulary: <i>News sources</i></li> <li>Listening and Reading: <i>Is the Internet today's news source?</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards  Cover to Cover 1
		<b>9.2 Movie magic</b> <ul style="list-style-type: none"> <li>Grammar: <i>Superlative adjectives</i></li> <li>Speaking: <i>Compare one thing with several others</i></li> <li>Vocabulary: <i>Films</i></li> <li>Listening and Reading: <i>A radio discussion about films, Movie madness</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards  Cover to Cover 1
		<b>9.3 Popular culture</b> <ul style="list-style-type: none"> <li>Grammar: <i>like/love/hate/prefer</i></li> </ul>	New Total English, Mark Foley and Diane Hall

		<ul style="list-style-type: none"> <li>• Speaking: <i>Talking about personal preferences</i></li> <li>• Listening and Reading: <i>Art or vandalism? Modern art or traditional art?</i></li> </ul>	<p>Tactics for Listening, Jack.C.Richards</p> <p>Cover to Cover 1</p>
11		<b>Unit 10 Journeys</b> <b>10.1 Cycle a city</b> <ul style="list-style-type: none"> <li>• Grammar: <b>-ing</b> form as noun</li> <li>• Speaking: <i>Booking a train ticket</i></li> <li>• Vocabulary: <i>Transport</i></li> <li>• Listening and Reading: <i>Commuters around the world; Booking a train ticket</i></li> </ul>	<p>New Total English, Mark Foley and Diane Hall</p> <p>Tactics for Listening, Jack.C.Richards</p> <p>Cover to Cover 1</p>
		<b>10.2 Experiences</b> <ul style="list-style-type: none"> <li>• Grammar: <i>Present Perfect</i></li> <li>• Speaking: <i>Talking about personal experiences</i></li> <li>• Listening and Reading: <i>An adventure</i></li> </ul>	<p>New Total English, Mark Foley and Diane Hall</p> <p>Tactics for Listening, Jack.C.Richards</p> <p>Cover to Cover 1</p>
		<b>10.3 Adventurers!</b> <ul style="list-style-type: none"> <li>• Grammar: <i>Present Perfect he/she/it</i></li> <li>• Speaking: <i>Other people's experiences</i></li> <li>• Vocabulary: <i>Activities</i></li> <li>• Pronunciation: <i>Long &amp; short vowels</i></li> <li>• Listening and Reading: <i>A TV chat show</i></li> </ul>	<p>New Total English, Mark Foley and Diane Hall</p> <p>Tactics for Listening, Jack.C.Richards</p> <p>Cover to Cover 1</p>
12		<b>Unit 11 Learning</b> <b>11.1 Rules of the road</b> <ul style="list-style-type: none"> <li>• Grammar: <b>can/can't, have to/don't have to</b></li> <li>• Speaking: <i>Signs and rules</i></li> <li>• Listening and Reading: <i>Traffic school, Driving in Britain, Life in America</i></li> </ul>	<p>New Total English, Mark Foley and Diane Hall</p> <p>Tactics for Listening, Jack.C.Richards</p> <p>Cover to Cover 1</p>
		<b>11.2 Experiences of learning</b> <ul style="list-style-type: none"> <li>• Grammar: <i>Review of wh-questions</i></li> <li>• Speaking: <i>Talking about your education</i></li> <li>• Vocabulary: <i>Schools and subjects, New Technology</i></li> <li>• Listening and Reading: <i>Schools and educational experiences Teachers together</i></li> </ul>	<p>New Total English, Mark Foley and Diane Hall</p> <p>Tactics for Listening, Jack.C.Richards</p> <p>Cover to Cover 1</p>
		<b>11.3 Lifelong learning</b> <ul style="list-style-type: none"> <li>• Grammar: <i>The imperative</i></li> <li>• Speaking: <i>Giving instructions</i></li> <li>• Vocabulary: <i>Education</i></li> <li>• Listening and Reading: <i>Lifelong learning,</i></li> </ul>	<p>New Total English, Mark Foley and Diane Hall</p> <p>Tactics for Listening, Jack.C.Richards</p> <p>Cover to Cover 1</p>

		<i>A phone call to enroll on a course</i>	
<b>13</b>		<b>Unit 12 Ambitions</b> <b>12.1 One world</b> <ul style="list-style-type: none"> <li>• Grammar: <i>be going to</i></li> <li>• Speaking: <i>Talking about intentions</i></li> <li>• Vocabulary: <i>Geography, Future time</i></li> <li>• Pronunciation: <i>Sentence stress</i></li> <li>• Listening and Reading: <i>No more continents? Planning a trip</i></li> </ul>	New Total English, Mark Foley and Diane Hall Tactics for Listening, Jack.C.Richards Cover to Cover 1
		<b>12.2 Fame &amp; fortune</b> <ul style="list-style-type: none"> <li>• Grammar: <i>Infinitive of purpose</i></li> <li>• Speaking: <i>Explaining reasons for your actions</i></li> <li>• Pronunciation: <i>Rhymes</i></li> <li>• Listening and Reading: <i>Everyone wants to be famous, Fame</i></li> </ul>	New Total English, Mark Foley and Diane Hall Tactics for Listening, Jack.C.Richards Cover to Cover 1
		<b>12.3 Extreme challenges</b> <ul style="list-style-type: none"> <li>• Grammar: <i>like &amp; would like</i></li> <li>• Speaking: <i>Likes, dislikes &amp; ambitions</i></li> <li>• Listening and Reading: <i>Charity champions</i></li> </ul>	New Total English, Mark Foley and Diane Hall Tactics for Listening, Jack.C.Richards Cover to Cover 1
<b>14</b>		<b>Presentations and evaluation</b> <b>Review session</b>	
<b>15</b>		<b>Trial exam</b> <b>Final exam</b>	