

Identification	Subject(Code, title, credits)	ENGL 599 Communicative English for Graduate Students 4KU/6ECTS	
	Department	English Language and Literature Department	
	Program	MA graduate	
	Term	Fall, 2022	
	Instructor	Davud Kuhi	
	E-mail:	Davoud.kuhi@khazar.org	
	Phone:	989143144339	
	Office hours		
Prerequisites			
Language	English		
Compulsory/Elective	Compulsory		
Required textbooks and course materials	1. Arnaudet, M. L. & Barrett, M. E. (1990). <i>Paragraph development</i> . New Jersey: Prentice Hall Regents. 2. Pallant, A. (2012). <i>English for academic study: Writing</i> . University of Reading.		
Course outline	The course is mainly divided into two major components: 1. Developing the basic <i>paragraph writing skills</i> 2. Developing the basic <i>essay writing skills</i>  Each component will receive detailed treatment in terms of different modes of development of academic paragraphs and essays.		
Course objectives	The course aims at developing some basic academic writing skills. Academic writing skills, of course, could be defined in a number of different ways. However, the program begins with developing the basic components which are common to almost all academic written genres: paragraph and essay. Different modes of development of these two have been included in the syllabus. The course will go through these different modes of development by looking at their formal and functional properties and then engaging the participants in developing their ideas (preferably academic ideas) through these modes.		
Learning outcomes	The participants are expected to develop a full awareness of the formal and functional qualities of academic paragraphs and essays and their multiple modes of development. They are also expected to develop their academic ideas through the given genres and their multiple modes of development.		
Teaching methods	Sample Presentations		+
	Sample Analyses		+
	Classroom Writing		+
	Homework Writing		+
	Personal and Group Reflections on the Qualities of Written Texts		+
Evaluation	Methods	Date/deadlines	Percentage (%)

	Classroom Participation		5
	Weekly Writing and Presentations		20
	Classroom Writing and Activities		5
	Midterm Exam		30
	Final Exam		40
	<b>Total</b>		100
<b>Policy</b>	<p>The course participants are expected to understand that the assessment system of this program is made up of both <i>formative</i> and <i>summative</i> components. This means that the overall score you will get at the end of this program would not be based upon your performance in exams perse (mid term and final). The quality of your classroom participation, the way you will deal with your weekly assignments (including summaries, presentations, group work, etc.) will also make 25 percent of your overall score. Hence, it is expected that all participants pay due attention to each component of the assessment fairly and do their best in fulfilment of the expectations. If you feel that any of these requirements sounds vague and you are not sure of what you are expected to do, do not hesitate to ask for clarification from the course instructor as soon as possible.</p> <p>Full-time students are expected to attend all elements of their courses unless they are sick or have permission of their School Dean. In general, to be eligible for taking exams students should not miss more than 30% of the class hours. In addition, the students are expected to be in the classroom ready to work at the appointed hour. It is the students’ responsibility to be on time, ready and attentive. Continuing and unexcused absence or lack of participation may lead to withdrawal from the course. All forms of cheating and plagiarism are strictly banned. If 25% plagiarism is found in a submitted assignment, the student gets no point for it. If the student submits the assignment later than due time, 20% of the grade for that assignment is subtracted. The student whose behavior is disruptive either to the instructor or other students will be removed from the team.</p>		
<b>Tentative Schedule</b>			
<b>Week</b>	<b>Topics</b>	<b>Textbook/Assignments/Reading</b>	
1	<ul style="list-style-type: none"><li>- <i>An introduction to the basics of academic writing:</i><ul style="list-style-type: none"><li>- <i>Paragraph writing: The topic sentence</i></li></ul></li></ul>	<i>Pallant (1)</i> <i>Arnaudet, &amp; Barrett (1)</i>	
2	<ul style="list-style-type: none"><li>- <i>Paragraph writing: Supporting the topic sentence</i></li></ul>	<i>Arnaudet, &amp; Barrett (2)</i>	
3	<ul style="list-style-type: none"><li>- <i>Paragraph writing: Enumeration</i></li></ul>	<i>Arnaudet, &amp; Barrett (3)</i>	

4	- <i>Paragraph writing: Types of enumeration</i>	<i>Arnaudet, &amp; Barrett (4)</i>
5	- <i>Paragraph writing: Cause and effect</i>	<i>Arnaudet, &amp; Barrett (5)</i>
6	- <i>Paragraph writing: Comparison and contrast</i>	<i>Arnaudet, &amp; Barrett (6)</i>
7	- <i>Paragraph writing: Definition</i>	<i>Arnaudet, &amp; Barrett (7)</i>
8	<i>Review</i>  <i>Midterm exam</i>	
9	- <i>Essay writing: Planning an essay</i>	<i>Pallant (2)</i>
10	- <i>Essay writing: Organizing and supporting ideas</i>	<i>Pallant (3)</i>
11	- <i>Essay writing: Writing in examinations</i>	<i>Pallant (4)</i>
12	- <i>Essay writing: the SPSIE approach to organization</i>	<i>Pallant (5)</i>
13	- <i>Essay writing: Developing your ideas</i>	<i>Pallant (6)</i>
14	- <i>Essay writing: Writing about cause and effect</i>	<i>Pallant (7)</i>

15	- <i>Essay writing: Comparing and contrasting</i>		<i>Pallant (8)</i>
16		<i>Final exam</i>	