


PERSONAL INFORMATION

Ulkar Bayramova

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Date of birth 28/07/1976

PREFERRED JOB

Higher education teaching professional

WORK EXPERIENCE

06/01/2015–Present

Higher education teaching professional

Khazar University, Baku (Azerbaijan)

Project manager:

- * Designs, implements and manages projects, organizing project related activities, and writing project reports
- * Manages all strategies and activities for projects
- * Maintains contact with and develops grant proposals for foundations and corporations.

Teaching experience:

- * Introduction to Education (BA level, teaching language - Azerbaijani)
- * Higher Education Pedagogy (MA level – teaching language English)
- * Teaching and Learning in higher education institutions (MA level – teaching language English).

26/01/2013–24/11/2014

Higher education teaching professional

Tallinn University, Tallinn (Estonia)

Research of E-learning strategies and alignment of institutional E-learning strategies with country's educational policy using surveys, non-probability sampling, convenience sampling approach, web-based electronic data collection (as quantitative method), purposeful sampling, typical sampling approach, one-in-one interviews, electronic email interviews, semi-structured and structured interviews (as qualitative methods).

05/09/2011–15/12/2012

Research and development department manager

Azerbaijan University of Languages, Baku (Azerbaijan)

Project manager:

Project management of EU Tempus project; responsible for logistics, organization of trainings, events, and workshops, preparation of surveys and questionnaires for Quality Assurance. Contact person for EU Erasmus Mundus project, coordination and organization of all activities, evaluation of applications of students, structured interviews with students.

01/10/2008–20/12/2008

Higher education teaching professional

Supreme Council for Science and Technology, Ashgabat (Turkmenistan)

Contributor, translator and trainer/speaker

for the EC-AIDCO project; contribution to the data base by supplying (and later translating to Russian) decrees, laws of the Azerbaijan Postgraduate Education System, developing postgraduate education strategy for Turkmenistan, public presentations, facilitation of training for Turkmen PhD students,

reporting to EC in English.

01/10/2007–31/03/2009

Administration department manager

Various Universities, Academic and School networks, Baku (Azerbaijan)

Project Assistant of NATO Cisco NetAcademy Alliance Project, Assistance of the NATO Consultant for Caucasus; managing NATO grant projects, providing international conferences, workshops, trainings in the South Caucasus region.

21/02/2005–31/08/2011

Higher education teaching professional

Lankaran State University, Lankaran (Azerbaijan)

The Head of Electron-Education and Information centre

My duties were to create various databases, electron library and e-education materials; providing courses, seminars, trainings in the field of ICT, analysis of existing qualification system and accordingly training secondary schools teachers. I have developed strategic plan of LSU on "Bologna process and ECTS system at LSU".

Scientific Secretary

Frequent contacts with Ministry of Education and ANAS, contributing to policy definition and evaluation, yearly assessment and attestation of doctoral students at the university, developing university research plan.

The Head of Electron-Education and Information centre

Creation of various databases, electron library and e-education materials; providing courses, seminars, trainings in the field of ICT, analysis of existing qualification system and accordingly training secondary schools teachers. I have also developed "Strategy for Education Information Centre".

15/08/1998–15/08/2004

Primary education teaching professional

Shirinsu high school, Lankaran (Azerbaijan)

Primary School teacher in the village of Shirinsu of the Lankaran region.

01/09/2013–20/11/2014

Teaching professional

Sunday School, Tallinn (Estonia)

Azerbaijani Language and Literature, History of Azerbaijan

EDUCATION AND TRAINING

26/01/2013–24/11/2014

PhD candidate

Tallinn University, Tallinn (Estonia)

PhD exchange student – research of e-learning strategies, quantitative and qualitative research methods and mixed methods research design (Courses: Research Methodology, Mixed Methods Research Design, Research and Development Project Management, Human Computer Interaction, Information Society Approaches & ICT Processes).

16/08/2010–15/04/2011

Certificate with Distinction on Jewish culture studies & Hebrew

Stockholm (Sweden)

Jewish culture studies & Hebrew. Certificate with Distinction.

20/09/2008–30/01/2009

Certificate on new assessment methods

Tallinn University, Tallinn (Estonia)

“New Assessment Methods” course (included formulation of learning outcomes and performance criteria), distance learning student, Certificate from Tallinn University.

12/11/2008–01/12/2009 **Certificate on Action Research Planning**

Turku University, Turku (Finland)

“Action Research Planning” course, Distance learning student, Certificate from University of Turku.

15/09/1998–30/06/2000 **Master of Science Diploma**

Lankaran State University, Lankaran (Azerbaijan)

Master in Pedagogy (MSc Diploma with Honor).

15/09/1994–30/06/1998 **Bachelor of Science Diploma**

Lankaran State University, Lankaran (Azerbaijan)

Bachelor in Pedagogy (BSc Diploma).

PERSONAL SKILLS

Mother tongue(s) Azerbaijani

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C2	C1	C1	C1
Russian	C1	C2	C1	C1	C1
French	A2	A2	A2	A2	A2
Turkish	C2	C2	C1	C1	C1

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
 Common European Framework of Reference for Languages

Communication skills

I have a very good communication skills and able to brainstorming and collaborating. I am able to work in multicultural environment and multitasking. I am open-minded and tolerant, open to all kind of discussions and friendly. My motto is "Stay positive and cool whatever happens".

Organisational / managerial skills

I have good leadership skills and good team-building skills. I am inspirational, enthusiastic, thinking logically, able to present my ideas and achieve planned goals. I have ability to motivate and stimulate team members and inspire them to changes.

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Proficient user	Proficient user	Proficient user	Basic user	Independent user

Digital skills - Self-assessment grid

Driving licence B

ADDITIONAL INFORMATION

Publications

U.Bayramova

E-learning strategies at higher education: in case of Estonia

Civilization, Scientific Journal of Baku Euroasian University, ISSN 2519-4003, e-ISSN 2519-4011, Vol.6 2017 (33), pp.54-64

U.Bayramova, P.Normak, A.Aghayev, Development of E-learning strategies at university level

15-16 October, 2014

1st International Scientific Conference of Young Scientists and Specialists, Baku, Azerbaijan

U.Bayramova, P.Normak, M.Laanpere, Strategic planning of E-learning innovation: interplay between national and institutional levels

15-17 October 2014

The 8th IEEE International Conference on Application of Information and Communication Technologies, AICT2014, Astana, Kazakhstan

U.Bayramova, P.Normak, Strategic planning of E-learning innovation at a national and institutional level

26-31 May 2014, Baku World Forum of Young Scientists, Collection of Articles, Baku , Azerbaijan

Presentations

E-management of the universities within the Bologna process

28-29 June 2010, Batumi State University, International Conference, Batumi, Georgia

Bologna process and E-management of the universities

25-26 June 2010, Nakhchivan State University, Nakhchivan, Azerbaijan

International Conference on “Harmonization of Postgraduate Education in Turkmenistan with International Standards”

05-08 December 2008, Turkmenistan National Academy of Sciences, Ashgabat, Turkmenistan

International Conference on “Specific Information and Communication Technologies Problems for Remote Regions”

19-21 June 2008, Nakhchivan State University, Nakhchivan, Azerbaijan

Usage of information communication technologies for implementation of ECTS in education, Materials of 3-th International Conference on Information technologies & Telecommunication

04-06 October 2007, Ganja University of Technology, Ganja, Azerbaijan

Conferences

ICANN Second time Fellow

13-19 July 2013, ICANN 47th meeting, Durban, South Africa

ISOC First Time NGL Ambassador and Panelist at IGF Baku 2012

6-9 November 2012, IGF2012, Baku, Azerbaijan

ICANN First time Fellow

13-19 October 2012, ICANN 45th meeting, Toronto, Canada

GLOBALINET 2012 Conference

23-24 April 2012, Geneva Switzerland

Cooperation between EU and Black Sea Countries

30 June – 04 July 2010, Summer School, Batumi, Georgia

Specific ICT Problems for Remote Regions

19-21 June 2008, Nakhchivan, Azerbaijan

Seminars

ISOC Global Chapter Workshop

21-22 April 2012, Geneva Switzerland

ISOC Global Chapter Workshop

10-11 November 2011, Bucharest Romania

CERT / CLOSER Workshop

02-04 June 2009, Chisinau, Moldova