

# Mahir Garayev

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## Professional Profile

A multilingual, proactive and self-motivated Human Resource professional with a strong work ethic. More than ten years work experience in public and private sector, including in multinational work environment. Demonstrates strong verbal and written presentation competencies. As a CIPD qualified specialist and Visiting Lecturer at the MBA course of Azerbaijan State Economic University on HRM subjects for 5 years, continuously develops his knowledge and skills to become one of the best professionals in the Human Resource Management field. As a Co-founder and Board member of Azerbaijan Human Resources Association, analyze strategic aspects of the national human capital and works on agile development and utilization of talents.

## Education

**Master of Science in Human Resource Management** - Cardiff University (UK) - 2012-2013

**Master of Science in Regional Studies** - Baku State University - 2005-2007

**Bachelor of Science in Regional Studies** - Baku State University - 2000-2004

## Work experience

**Visiting Lecturer** – Azerbaijan State University of Economics (MBA Course)

February 2023 - Present

**Head of Human Resources Division** – “Gas Export” Enterprise of SOCAR (1700 employees)

November 2020 - Present

**Head of Human Resources Division** – “Oilgasconstruction” Trust of SOCAR (4000 employees)

May 2019 – November 2020

**Leading Human Resources Specialist** – Human Resources Department (Head Office) of SOCAR

May 2017 – May 2019

**Human Resources Specialist** – Human Resources Department (Head Office) of SOCAR

November 2013 – May 2017

**Personnel Specialist** – Azersun Trade and Distribution LLC (500-800 employees)

September 2011 – September 2012

**Administrative Assistant** – Oceaneering International Services LTD (Subcontractor of BP)

September 2010 – September 2011

**Adviser / Inspector** – The State Migration Service of the Republic of Azerbaijan

June 2008 – June 2010

**Sales Representative** – Asfarma International Marketing Company

February 2006 – June 2008

## Skills

**Language** - Azerbaijani (native), English (advance), Russian (good), Turkish (excellent), German (poor).

**Computer** - Microsoft Office (Word, Excel, PPT, Visio Drawing) (good), Logo HR (good), SAP HR (good).

**Soft skills** – Leadership, Teamwork, Presentation, Problem solving, Negotiations, Conflict management.

\* Extra information could be found in the LinkedIn account.  
References available on request.