

Huseyn Aliyev

huseyn.aliyev@khazar.org

Member of Azerbaijan Bar Association
Certified Mediator in the Republic of Azerbaijan

Education:

School of Project Management – Baku, Azerbaijan

2014-2015

Master's Certificate in Project Management

School of Project Management (SPM) was established by BP and its Co-venturers with the vision of developing local project management expertise and capability within Azerbaijan, and is being implemented by George Washington University, Khazar University and ESI International.

Courses: Managing Projects, Scheduling & Cost Control, Risk Management, Project Leadership, Management & Communications, Quality for Project Managers, Project Management Applications, Negotiation Skills

Tulane University Law School – New Orleans, LA, USA

2011-2012

Masters of Law in International and Comparative Law; graduated with Distinction (Highest Honors)

Emphasis: International Business Transactions, International Sale of Goods, Alternative Dispute Resolutions

Member of Tulane Maritime Law Society

Certified Mediator, which enables to qualify for court appointment as a mediator (in the USA)

Selected for participation in the Edmund S. Muskie Graduate Fellowship Program, a program of the Bureau of Educational and Cultural Affairs (ECA) of the United States Department of State

Girne American University – Kyrenia, Turkish Republic of Northern Cyprus

2007-2009

Masters of Business Administration; graduated with Highest Honors

Emphasis: Business Management

Baku State University – Baku, Azerbaijan

2003-2007

Bachelors of Law; graduated with Highest Honors

Emphasis: International Law and International Relations

Internships: Department of Bilateral Agreements, Ministry of Foreign Affairs of Azerbaijan Republic

Court of Grave Crimes of Azerbaijan Republic

Abroad School: German Language & Culture School, Karls-Ruprecht University, Heidelberg, Germany

Legal Experience:

Branch Office of Umid Babek Operating Company in the Republic of Azerbaijan

(Umid, Babek and Dashil projects values up to 2.5 billion USD.)

Head of Legal and Compliance Department

October 2019 – Present

- Established Legal and Compliance department
- Helped to establish Contracts department
- Work closely with Contracts department
- Train newly joined legal and compliance staff members on various legal aspects
- Work with LOGIC, FIDIC, Institution of Mechanical Engineers and other industry specific contract forms
- Prepared and where necessary assisted with preparation of all major policies and procedures (COBC, ABC, HR policies, procurement policies, etc.)
- Together with external lawyers worked on various contracts for construction, transportation and installation of jackets, topsides and a living quarter with contract award valued up to 1.2 billion USD

- Advised the company on a contract for construction of a new terminal with contract value up to 500 million USD
- Provide legal advice to the management team
- Analyse the risks while signing new contracts, review contracts and agreements to make sure they are in compliance with legal norms
- Ensure that the Company is operating in accordance with the requirements of Risk Services Agreement and with the laws of the Republic of Azerbaijan

**Khazar University
Adjunct Professor**

January 2022 – present

- Teach (in English language) Mediation: Theory and Practice

SOCAR-KBR LLC

Legal and Compliance Manager

December 2016 – September 2019

Legal Advisor

April 2016 – December 2016

- Advised the Company on Project Management Contracts (PMCs); the contract value over 10 million USD and over 40 million USD
- Negotiated and advised the Company on a technical project management contract with the contract value over 12 million USD
- Negotiated and advised the Company on master service agreement with the contract value over a half million GBP
- Advised the Company on an agreement for FEED work; the contract value over 7 million USD
- Negotiated and advised the Company on a various Pre-FEED, FEED, and Detailed Design contracts with the contract value over 100 million USD
- Advised the Company on PSA and non-PSA contracts
- Implemented and administrated General Assembly and Board of Directors meetings
- Acted as the Corporate Secretary for all General Assembly and Board of Director meetings
- Ensured that the Company is operating in accordance with the laws of the Republic of Azerbaijan and within the remit of the Shareholders' Agreement and its Charter
- Advised the company on day to day activities
- Ensured all legal advice given is in accordance with the legislation of the Republic of Azerbaijan and the Company's policies and procedures
- Prepared, implemented and administrated Company policies and procedures (Code of Business Conduct, Anti-Corruption, Transaction Approval Matrix, HSE, HR policies, etc.)
- Provided, in accordance with Company objectives, legal position/research/guidance relating to issues pertinent to Company business
- Provided legal protection and risk management advice to management especially on contract management
- Provided and interpreted legal information, conducted trainings, especially on Anti-corruption, Code of Business Conduct and Business Courtesy procedures to staff

SOCAR Midstream Operations Limited, Baku, Azerbaijan

July 2015 – April 2016

Legal Counsel

I was transferred from Azerbaijan (BTC) Limited to a newly established SOCAR organization, SOCAR Midstream Operations Limited, where my responsibilities included legal advising on two midstream projects Baku-Tbilisi-Ceyhan Oil Pipeline (BTC) and Trans-Anatolian Gas Pipeline (TANAP)

- Reviewed and provided legal advice on BTC and TANAP Project documents
- Worked with PSA, HGA, IGA, Transportation Agreements, Participants Agreements, Shareholders Agreements, etc.
- Reviewed on going cases and advice management accordingly

- Liaised with relevant departments to ensure that where legal risks have been identified, appropriate courses of action have been taken
- Reviewed and drafted contracts, agreements and internal policies and ensure that they are in compliance with all statutory or legal requirements
- Negotiated, reviewed and drafted documentation for business transactions

Azerbaijan BTC Limited, Baku, Azerbaijan

August 2012 – July 2015

Legal Manager

- Provided leadership and ensured efficient and effective management of staff and resources in the Legal Department
- Reviewed and provided legal advice on BTC Project documents
- Reviewed on going cases and advised management accordingly
- Liaised with relevant departments to ensure that where legal risks have been identified, appropriate courses of action have been taken
- Provided legal protection and risk management advice to management especially on contract management
- Provided and interpret legal information, conduct training and disseminate appropriate legal requirements to staff
- Prepared monthly and quarterly reports for the department for executive management meetings
- Reviewed and drafted contracts, agreements and internal policies and ensure that they are in compliance with all statutory or legal requirements
- Reviewed all contracts or any other documentation where the Company has committed itself and assessed legal implications that need to be brought to the executive management's attention
- Prepared, reviewed and modified contractual instruments to assist and supported various business activities
- Negotiated, reviewed and drafted documentation for business transactions

Baku State University, Baku, Azerbaijan

September 2012 – present

Adjunct Professor

In September, 2015 for one semester I had to discontinue my work at Baku State University Law School due to the work hour conflict with my main work.

- Program Coordinator for Energy and Maritime LL.M program implemented by BSU Law School and Tulane University Law School (USA)
- Teach (in English language) European Energy Law at European Law LL.M Program (organized and administrated by Universität Würzburg, Germany)
- Teach (in English language) Alternative Dispute Resolution in Energy Law, Maritime Law and International Transactions at Energy and Maritime LL.M Program (organized and administrated by Tulane University Law School, USA)
- Taught (in English language) International Sale of Goods at Energy and Maritime LL.M Program (organized and administrated by Tulane University Law School, USA)
- Taught (in English language) Environmental Law at LL.B Program

Tulane University Law School, New Orleans, LA, USA

May 2012 – July 2012

Research Assistant

- Conducted research on the use of arbitration for resolution of disputes in the energy industry under transnational contracts with Azerbaijan companies
- Conducted research about trade arrangements of American companies doing business in China

- Conducted research on the mechanics of international arbitration, including administration and enforcement of awards under the New York Convention, and of certain aspects of international litigation

Azersun Academy, Baku, Azerbaijan

December 2010 – July 2011

Lecturer

- Taught program on legal system, Constitution of the Republic of Azerbaijan, Constitutional rights, and privacy issues

Azersun Holding LLC, Baku, Azerbaijan

January 2010 – July 2011

In-house Legal Counsel, the Department of Legal Services

- Drafted contracts involving purchases, sales, advertising, sponsorship and other matters
- Reviewed organizational documents, prepared and examined contracts which involve purchases, sales, advertising and services in different spheres
- Coordinated and negotiated contracts and proposals
- Researched and analysed legal questions and issues and prepared court papers, briefs for administrative, trial, and appellate proceedings
- Represented the firm in the courts and at meetings with governmental agencies
- Provided legal assistance in reference with Intellectual Property (specifically on trademarks)
- Corresponded with affiliates and subsidiaries in Georgia, Turkey, Sri Lanka, UAE, etc.

BHLEX Advocate and Consulting Office, Kyrenia, TRNC

November 2008 – December 2009

Associate Attorney

- Advised the clients regarding property law and investments
- Provided legal assistance and advised with respect to legal rights and obligations of the customers
- Provided administrative support for attorneys
- Managed working files and research files

Selected trainings:

18.04-23.04.2021 – “Family mediation” training by Mediation Center, organized with financial help of European Union and with help of Ministry of Justice

14.12.-30.12.2020 – “Mediation” training by Mediation Center, organized with financial help of European Union and with help of Ministry of Justice

30.07.-05.08.2020 – “ICC Arbitration” training by International Chamber of Commerce

01.07.-31.12.2019 – “Civil Law” training by specialized lawyers. Six months long training was built around Civil Code of the Azerbaijan Republic, where we in detail discussed each and every article of the Civil Code (focusing mainly on contract law and corporate law)

02.-30.07.2019 – “Labor Law” training by Amadea, Baku, Azerbaijan

26.06.2019 – “Commercial Contracts” by BCLP law firm, London, UK

08.-29.06.2019 – “Corporate Law” and “Contract Law” training by Amadea, Baku, Azerbaijan

13.01-28.04.2019 – “ACCA Paper F3 – Financial Accounting” training by Barattson, Baku, Azerbaijan

02-04.08.2017 – “ABC and COBC” (Business Courtesies and Sponsorships, Foreign Charitable/Community Contributions and compliance relate recordkeeping, ICI and ISI procedures and due diligence) training by Kellogg Brown & Roots UK, Leatherhead, UK

18-22.08.2014 – “International Business Communication” by London School of English, London, UK

01-04.07.2014 – “Negotiating Successful Gas and LNG Contracts” by Euromoney Energy Training, Paris, France

19-20.05.2014 – “Incoterms 2010” by Pro Log Training Center, Baku, Azerbaijan

28-30.10.2013 – “Finance for Non-Financial Managers” by Isgandarov & Partners LLC, Baku, Azerbaijan

07-11.10.2013 – “Effective Negotiation Skills for the Oil & Gas Industry” by International Business House, Paris, France

13-22.05.2013 – “Energy Law” by Keith B. Hall from Louisiana State University, Baku, Azerbaijan

01.2013-04.2013 – “Teaching Proficiency Trainings” by ABA Ceeli, Inc (American Bar Association), Baku, Azerbaijan

15-18.04.2013 – “Production Sharing Contracts Master Class” by Neoedge Pte Ltd, Dubai, UAE

17.05.2012 – “Mediation” by Tulane University Law School, New Orleans, Louisiana, USA

08.10.2011 – “Bridge Simulator Awareness” by Delgado Community College, New Orleans, Louisiana, USA

31.07.2010 – “Training of Trainers” by Azersun Academy, Baku, Azerbaijan

Publications:

Mübahisələrin Alternativ Həlli Üsulu kimi Arbitraj Azərbaycan Respublikasında (Arbitration as a Mean of Alternative Dispute Resolution in the Azerbaijan Republic), Baku Law Journal No (4), 2013

Arbitration as an Alternative Dispute Resolution Method in Business Transactions in the Republic of Azerbaijan [Handbook] by Huseyn Aliyev, editor: Ruth Hinson (Tulane University Law School); Goliaf Publication 2013.

Memberships:

Azerbaijan Bar Association – member

Mediation Council of the Azerbaijan Republic – member

ACCA qualifications:

F1 Accountant in Business – Successfully Passed

F2 Management Accounting – Successfully Passed

F3 Financial Accounting – Ongoing

F4 Corporate & Business Law – Ongoing

Language skills:

Azerbaijani (native); English (excellent); Russian (very good); Turkish (good); German (basic)