



# CV



**Mikayilov Elshad**

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## Academic Training:

<b>Institution (date from – date to)</b>	<b>Degree(s) or Diploma(s) obtained:</b>
<b>Texas A&amp;M University,</b> College Station / United States of America  (September. 2014- May, 2016)	<u>Master of Arts</u> in International Affairs Track: <b>International Development and Economic Policy</b>  TEXAS A&M UNIVERSITY
<b>Central European University</b> Budapest / Hungary (2005-2006)	<u>Master of Arts</u> in Public Policy: Track: <b>Decentralized Governance</b>  <b>SCHOOL OF PUBLIC POLICY</b> CENTRAL EUROPEAN UNIVERSITY
Azerbaijan State University of Languages (2000-2004)	Bachelor in English

**Professional experience:**

Company	Description
<b>Khazar University</b>	<b>2022-ongoing</b> Instructor on Data Analysis and Decision-making
<b>Interpretation and Research Consultant</b>	<b>May 2016 - ongoing</b> <ul style="list-style-type: none"> <li>- European Union Baku Office (project-based discussions with implementing partners)</li> <li>- European Bank for Reconstruction and Development (infrastructure and real-sector development topics)</li> <li>- Azerbaijan Ministry of Economy (meetings with EBRD representatives visiting from the headquarters)</li> <li>- Azerbaijan Ministry of Foreign Affairs (press conferences)</li> <li>- State Committee for Family, Women and Children Affairs of Azerbaijan Republic in partnership with Eurasia Partnership Foundation (gender empowerment topics at YARAT, June 20<sup>th</sup>)</li> <li>- UK Embassy (Queen's birthday ceremony June 13<sup>nd</sup>, 2017 – opening speech translation for the Deputy Foreign Minister)</li> <li>- Azerbaijan Shooting Federation/ ISSF World Cup Closing Ceremony (Even anchor and Consecutive Translator, June 7<sup>th</sup>)</li> </ul>
<b>OXFAM</b> (International Organization) Programme Manager	<b>2009 - 2012</b> Azerbaijan's Country Governance Programme for integrated country strategy, focused on tackling poverty by building effective governance institutions. Activities: <ul style="list-style-type: none"> <li>• Coordination of stakeholders key in shaping country's overall decentralization focus;</li> <li>• Exchanging views on certain policy issues through cooperation with relevant ministries and other government institutions;</li> <li>• Development of policy briefs to both ministries regarding the views of change in public administration and agriculture domains - being ways of improving economic livelihood of people.</li> <li>• Co-designed PESTEL (Political, Economic, Social, Technological, Environmental, Legal) analysis for reframing or readjusting strategic operation of Oxfam GB in the country.</li> </ul> Tasks: <ul style="list-style-type: none"> <li>• Manage programmes and specific strategies on civil society development, local representation and good governance;</li> <li>• Contribute to Advocacy strategy and agenda-influencing capacity of partner NGOs to enhance their capacities to play an active role as change agents in society;</li> <li>• Develop programs aimed at promotion of partnership between government institutions and Oxfam together with civil society institutions;</li> </ul>

Company	Description
	<ul style="list-style-type: none"> <li>• Ensure that Oxfam’s project management systems are fully implemented, and that partner organizations are aware of and able to follow them to the highest standard;</li> <li>• Assist in developing advocacy strategy also with and on behalf of poor people on policy and practice changes locally and nationally;</li> <li>• Liaise with relevant government offices in the regions if necessary to encourage and support co-operation for new initiatives;</li> <li>• Facilitate local and international networking between project partners and other organizations, and encourage cross-programme learning between Oxfam GB offices</li> </ul>
<p><b>Caucasus Research Resources Centres/ Eurasia Partnership Foundation</b></p>	<p><b>2008 – 2009</b></p> <ul style="list-style-type: none"> <li>• Coordinate CRRC Caucasus Barometer project;</li> <li>• Coordinate CRRC Research Publication Fellowship program;</li> <li>• Assist CRRC-Azerbaijan Director in maintaining high quality relationships with all CRRC constituents and partner organizations;</li> <li>• Assist CRRC-Azerbaijan Director in work with Advisory Committee, Ad-hoc Advisory Committee and Selection Committees - together with CRRC-Azerbaijan Office Manager;</li> <li>• Hold workshops and seminars on SPSS and Data analysis and Policy Analysis;</li> <li>• Update regularly CRRC country Director on these events.</li> <li>• Assist the CRRC-Azerbaijan Director in developing drafts of CRRC training packages and identifying potential trainers</li> <li>• Questionnaire Design and Training Interviewers for the survey, Data cleaning and analysis and Report writing.</li> </ul>
<p><b>Economic Research Center (ERC)</b></p>	<p><b>2006- 2008</b></p> <ul style="list-style-type: none"> <li>• Writing policy papers, interim &amp; final project reports with relevant policy recommendations</li> <li>• Design new research proposals, policy initiatives and write reports</li> <li>• Coordinating Municipality Programs and Projects</li> <li>• Research, (Qualitative &amp; Quantitative) – application of Citizen Report Card Survey to gauge public opinions on local government services</li> <li>• Project development, implementation &amp; evaluation</li> <li>• Meet representatives from donor organizations to discuss writing and editing proposals with the International donor organizations</li> <li>• Act as an External communication officer</li> <li>• Design Organization’s Knowledge Sharing &amp; Communication Strategy</li> <li>• Assisted with drafting organizational polices, such as for HR, Accounting &amp; Quality Control</li> <li>• Act in the capacity of organizational representative at numerous events</li> <li>• Policy specific translations (<a href="http://pdc.ceu.hu/archive/00003357/01/TRVMC.pdf">http://pdc.ceu.hu/archive/00003357/01/TRVMC.pdf</a>)</li> </ul>
<p><b>Business Insight</b></p>	<p><b>2005 – 2008</b></p>

Company	Description
<b>International Research Group</b>	<ul style="list-style-type: none"> <li>• Survey management and interviewer preparation on how to carry out interviews and consumer panel surveys.</li> <li>• Designed samples for surveys.</li> <li>• Research (Qualitative &amp; Quantitative)</li> <li>• Field research skills were developed and carried out numerous agriculture related surveys</li> <li>• Developed questionnaires in consultation with requesting companies, sample designing, and conducting consumer panel surveys</li> </ul>

**Other relevant information** (publications):

- Two different studies about conflict, earthquakes, and school outcomes in relation to the recent earthquakes in Nepal. Titled [The Impact of Conflict on Natural Disaster Resilience: Evidence from Nepal and the second report is titled The Impact of Natural Disasters on Child Education Outcomes: Evidence from Nepal.](#)
- "Evaluation of the UNDAF Program of UN mission in Azerbaijan" ([https://www.unicef.org/french/evaldatabase/index\\_57797.html](https://www.unicef.org/french/evaldatabase/index_57797.html)).
- "The Global Economic Crisis and Azerbaijan" a Review paper per October, 2009 ([http://www.turkishpolicy.com/tpq/index.php?option=com\\_content&task=view&id=465&Itemid=107](http://www.turkishpolicy.com/tpq/index.php?option=com_content&task=view&id=465&Itemid=107))
- Policy Analysis "Intergovernmental Fiscal Transfers in Azerbaijan": The role of tax-sharing in Local Government financing (MA Dissertation work <http://pasos.org/649/intergovernmental-fiscal-transfers-in-azerbaijan-role-of-tax-sharing-in-local-government-financing/> ) 2006
- Besides, I have delivered a number of policy analysis training courses too: ([http://www.crrccenters.org/store/files/ebulletin/CRRRC\\_E-bulletin\\_February\\_2009.pdf](http://www.crrccenters.org/store/files/ebulletin/CRRRC_E-bulletin_February_2009.pdf))

**Membership with regional and global networks:**

- Central Eurasian Leadership Academy (on-going) – SIBF-United States of America
- Aspen Institute of Romania (2011-ongoing) - USA
- John Smith Memorial Trust (on-going) - UK

**Other skills (e.g. computer literacy etc.)**

- Statistical/Econometric Software: STATA, SPSS.
- MS Office and WEB Applications,
- Data analysis, interpretation and reporting skills.