
AGIL SAFAROV

Baku, Nizami district, Nakhchivanski 57A - 22.10.1989



Experienced and ambitious Financial Analyst/Senior Accountant with extensive knowledge in financial control, financial management reports, variance analysis, revenue maximising, inventory control, internal and external audit, budgets and forecasts. As a Financial Analyst/Senior Accountant I provide leadership guidance and vision towards five staff members, Accounts Receivable, Payroll Officer, Accounts Payable, General Cashier and Purchasing Manager. On the other hand, I work closely with the owners of the property while reporting directly to the General Manager.

Work experience

Feb 2023 - Resume	Lecturer - Audit <i>Khazar University</i>
Oct 2021 - Resume	Lecturer - Financial Accounting, Audit <i>UNEC Business School</i>
Feb 2020 - Resume	Senior Adviser <i>Public legal entity "The Administration of Regional Medical Divisions" (TABIB)</i> <ul style="list-style-type: none">• Establishment of accounting• Establish coordination with other structures• To issue a visa to contracts• Control over the accuracy of the sub-documents on payment• All kinds of relations with the bank• Opening of salary accounts of new employees, presentation of cards• Calculation and transfer of salaries, bonuses, business trips, vacation benefits• Pasha Life Savings Insurance Coordinator• Personnel accounting• To Participate in the recruitment procedure• To Participate in budgeting• Control over budget execution• Participation in audits, member of the audit commission
Apr 2019 - Feb 2020	Head of Reporting Section <i>TURANBANK OJSC</i> <p>Submission of daily, weekly, monthly and quarterly reports to the Central Bank Submission of daily and monthly reports to the Chamber of Control over Financial Markets</p> <p>Submission of periodic reports to the Statistical Office Submitting daily, monthly and quarterly reports to the Management Board Responding to inquiries sent by the Central Bank</p> <p>Preparation of balance sheet, profit and loss statements, cash flow</p>
Jan 2017 - Apr 2019	Financial Analyst/ Senior Accountant <i>NBCO Embafinans LLC</i> Baku, Azerbaijan

Responsibilities include:

- Management of three members of staff (Accounts Receivable/Payroll, Accounts Payable and
- Full month end responsibilities, including Profit & Loss, Forecasting, Accor and Owner's reporting and Balance Sheet Reconciliation
- Payroll/Wage monitoring and payroll reports – Rolling Forecast, Weekly Payroll Summary and Manning Daily Analysis.
- Preparation of BAS, Maintenance of Fixed Asset register and Monitor Product Cost Control
- Review of internal control processes to protect assets and ensure best practice
- Ensure compliance to group policies and implemented new procedures
- Preparation of yearly Budget
- Assisting owners with Ad hoc data and graph analysis

Oct 2015 - Jan 2017

Accountant

NBCO Embafinans LLC

Baku, Azerbaijan

- Ensure that required debt payments are made on a timely basis
- Maintain an orderly accounting filing system
Maintain a system of controls over accounting transactions
- Coordinate the preparation of the corporate annual report
- Recommend benchmarks against which to measure the performance of company operations
Calculate and issue financial and operating metrics

Oct 2013 - Jun 2015

Junior Finance Specialist

Azerbaijan Industry Bank OJSC

Baku, Azerbaijan

- Prepare monthly, quarterly, and annual Financial reports for headquarters, investors, lenders, and other stakeholders;
- Responsible for financial control, cash flow management, insurance, bonding administration, and accounting policies;
- Liaise with project managers and operations personnel to develop project budgets and verify expenditures incurred are within the approved budgets;
- Coordinate initial project set up, budget revisions, job cost allocations, and basis calculations for all project development activities;

Education

Sep 2012 - Jun 2015

M.B.A in Business Administration and Management

Azerbaijan State Economic University

Specialization: Marketing

Sep 2007 - Jun 2011

BSc, Economics

Azerbaijan State Economic University

Faculty of Finance and Accounting

Core modules:

Managerial Economics

Financial Accounting

Applied Corporate Finance

Financial risk management

Sep 1996 - Sep 2007

Primary school

Baku, Azerbaijan School No 210

Skills

Computer Skills: #MS Office, #Finlab , #Marbas II, #Intertech, #LW, #1C, #SQL

Skills:

- Budgeting
- Tax planning
- Strategic planning
- Account Payable/Receivable
- Internal and Finance control
 - Reporting
- Portfolio Performance Reporting
- Monthly Payroll, Expense Control
 - Analysis skills
 - Financial Strategy

Languages:

Azerbaijani - native user;
Russian - pre intermediate user;
English - pre intermediate user:
Turkish- advanced user

Trainings

GRBS – F3 (ACCA) IFRS (2014-2015)

BARATTSON School of Finance and Business centre -Modern Business (2015)

SM Consulting LLC – Tax Accountant (2015)

QSS Analytics – Data analytics with Excel (professional excel training) (2018)

Vision academy - CFA Level 1 (currently preparing)

Additional Activities

06/2011 - 07/2012 Military Service

01/2017 Driving licence/ category - B

