

Approved by the decision of the Presidium  
of the Supreme Attestation Commission  
under the President of the Republic of  
Azerbaijan dated October 29, 2019, the  
additions were amended by the decisions  
dated May 7 and September 24, 2021.

#### Rules for the preparation of abstract

1. The “Rules for the abstract” (hereinafter referred to as the “Rules”) prepared following clause 3.22 of the “Regulations on the procedure for awarding academic degrees” approved by Resolution No. 728 of June 11, 2019.
2. The abstract is written in A5 size format, with a margin of 15 mm from the edges of the paper in Times New Roman font of 12 point size with a single line-spacing in black font color. Use Latin letters for the abstract written in Azerbaijani, Cyrillic for Russian, and English letters (USA) for English.
3. Take into account the title page when numbering the pages of the abstract. The title page is not numbered. Numbering begins with the number 3 on the next page. The numbers are written in sequence at the middle of the bottom of the page with Arabic numerals.
4. The abstract is published in A5 size format for doctoral dissertations of thirty-six to forty thousand characters (excluding spaces and list of sources) and in A5 format for doctoral dissertations of seventy-six to eighty thousand characters (excluding spaces in the text and list of sources). The length of the abstract for the dissertations in the field of humanities and social sciences may exceed that length, up to 20 percent.
5. If, in any case, it is not possible to count the total number of characters written on the page of the abstract by using the computer, the text written on one page is equal to two thousand characters.
6. While maintaining the structure of the dissertation, the abstract should outline its main ideas and results, the degree of novelty and scientific and practical significance of the research results, and the personal contribution of the applicant to the research.
7. Quotes (quotations) used in the abstract are given in italics using quotation marks.
8. In the abstract, the applicant must refer to the sources and authors of the materials used. A number is usually inserted at the top of the citation in the text, and the bibliographic index of the citation, referring to that number, is given at the bottom of the page. The bibliographic index is written in Times New Roman font of 10 point size and numbered consecutively.
9. It is recommended that the abstract appropriately cites the works containing every result obtained by the researcher.
10. The list of published scientific works of the applicant on the topic of the dissertation is given in chronological order in the abstract.
11. The title page of the abstract is designed based on the sample (Appendix 1.4, Appendix 1.4.1 and Appendix 1.4.2) provided by "Instructions for the establishment and organization of the dissertation councils".
12. The title page of the abstract is printed on A5 paper weighing 120 g/m<sup>2</sup>. The text is printed on both sides of the A5 paper weighing 80 g/m<sup>2</sup>.
13. For the dissertation written in Azerbaijani, the abstract is published in 100 copies in Azerbaijani and 20 copies in English.
14. For the dissertation written in Russian, the abstract is published in 70 copies in Russian and 30 copies in Azerbaijani and 20 copies in English.

15. The abstract is signed by the chairman of the dissertation council, the scientific secretary, and the head of the scientific seminar established under the dissertation council.
16. The abstract should be sent to the addresses (Appendix 1.6 to the "Instruction on the establishment and organization of the activities of dissertation councils") based on the list determined by the Commission at least one month before the defense of the dissertation.
17. If the abstract is written in Azerbaijani, two copies of it must be sent to the Commission in Azerbaijani, one in English and two in Russian at least one month before the defense of the dissertation. Send two copies in Russian and one copy both in Azerbaijani and English for the abstract written in Russian.

(On the first page of the abstract cover page)

**REPUBLIC OF AZERBAIJAN**

*On the rights of the manuscript*

**ABSTRACT**

of the dissertation for the degree of Doctor of Philosophy (Doctor of Science)

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(title of the dissertation)

Speciality: \_\_\_\_\_  
(code and name of speciality)

Field of science: \_\_\_\_\_  
(name of the field of science)

Applicant: \_\_\_\_\_  
(given name, patronymic, surname)

\_\_\_\_ - \_\_\_\_  
(city) (year)

**Notes:**

1. The cover page of the abstract should be written in 12 points Times New Roman font;
2. Title of the dissertation, the words "REPUBLIC OF AZERBAIJAN" and "ABSTRACT" should be bold and capitalized, and the words "On the rights of the manuscript" should be italicized in sentence case;
3. The speciality and the field of science should be written in accordance with the "Nomenclature for specialities on conferring scientific degrees on scientific and scientific-pedagogical workers in the Republic of Azerbaijan"
4. Both specialities should be mentioned, when the subject of the dissertation covers two specialities;
5. The applicant's name, patronymic, last name, city and year should be bold in sentence case;
6. The cover page of the abstract is not numbered;
7. Lines and linear comments should not be printed.

## Appendix 1.4.2

(On the second page of the abstract cover page)

The work was performed at \_\_\_\_\_  
(name of scientific institution and organization, higher educational institution)

\_\_\_\_\_  
(department, center, section, laboratory)

Scientific supervisor (consultant): \_\_\_\_\_  
(academic degree, academic title)

\_\_\_\_\_  
(given name, patronymic, surname)

Official opponents:

\_\_\_\_\_  
(academic degree, academic title)

\_\_\_\_\_  
(given name, patronymic, surname)

\_\_\_\_\_  
(academic degree, academic title)

\_\_\_\_\_  
(given name, patronymic, surname)

\_\_\_\_\_  
(academic degree, academic title)

\_\_\_\_\_  
(given name, patronymic, surname)

\_\_\_\_\_  
(academic degree, academic title)

\_\_\_\_\_  
(given name, patronymic, surname)

Dissertation council \_\_\_\_\_ of Supreme Attestation Commission under the  
(registration number of the dissertation council)

President of the Republic of Azerbaijan operating at \_\_\_\_\_  
(name of scientific institution and organization,

\_\_\_\_\_  
higher educational institution)

Chairman of the Dissertation council \_\_\_\_\_  
(signature) (academic degree, academic title)

\_\_\_\_\_  
(given name, patronymic, surname)

Scientific secretary of the Dissertation council \_\_\_\_\_  
(academic degree, academic title)

\_\_\_\_\_  
(signature) (given name, patronymic, surname)

Chairman of the scientific seminar \_\_\_\_\_  
(academic degree, academic title)

\_\_\_\_\_  
(signature) (given name, patronymic, surname)

Notes:

1. Given name, patronymic and surname should be bold in sentence case;
2. Letters and linear comments (except lines for the signature of the chairman of the dissertation council, scientific secretary and chairman of the scientific seminar) should not be printed.

Appendix 1.4.2

(On the third page of the abstract cover page)

The defense will be held on \_\_\_\_\_ at \_\_\_\_\_ at the meeting of the  
(day) (month) (year) (time)

Dissertation council \_\_\_\_\_ of Supreme Attestation Commission under the  
(registration number of the dissertation council)

President of the Republic of Azerbaijan operating at \_\_\_\_\_  
(name of scientific institution and organization,  
\_\_\_\_\_  
higher educational institution)

Address: \_\_\_\_\_  
(the place of defense)

Dissertation is accessible at the \_\_\_\_\_ Library  
(name of scientific institution and organization, higher educational institution)

Electronic versions of dissertation and its abstract are available on the official website of the  
\_\_\_\_\_  
(name of scientific institution and organization, higher education institution)

Abstract was sent to the required addresses on \_\_\_\_\_  
day month year

Note:

Letters and linear comments (except lines for date and time) should not be printed.

Signed for print: \_\_\_\_\_  
(day, month, year)

Paper format: \_\_\_\_\_

Volume: \_\_\_\_\_  
(number of characters)

Number of hard copies: \_\_\_\_\_

Note:

Letters and linear comments should not be printed

## The list of organizations to which abstract of dissertation should be sent

1. Department of Humanitarian Policy of the Presidential Administration of Azerbaijan  
(AZ 1066, Baku, İstiqlaliyyət street, 19)
2. Supreme Attestation Commission under the President of the Republic of Azerbaijan  
(AZ1001, Baku, İstiqlaliyyət street, 8)
3. National Library of Azerbaijan  
(AZ1000, Baku, Xaqani street, 57)
4. The Presidential Library of the administration of the president of the Republic of Azerbaijan  
(AZ1005, Baku, Nizami street, 58)
5. The ANAS Central Library of Science  
(AZ1143, Baku, H.Cavid avenue, 129)
6. Nakhchivan branch of the Azerbaijan National Academy of Sciences  
(AZ 7000, Nakhchivan, H.Aliyev avenue, 76)
7. Ganja branch of the Azerbaijan National Academy of Sciences  
(AZ 2000, Ganja, H.Aliyev avenue, 153)
8. The ANAS of Institute of Information Technology  
(AZ 1141, Baku, B. Vahabzadə street, 9A)
9. Republic of Azerbaijan Intellectual Property Agency Republic Scientific- Technical Library – for theses and dissertations on technical sciences  
(AZ 1078, Baku, Mardanov brothers street, 124)
10. The Republican Scientific Agricultural Library of the Ministry of Agriculture of the Republic of Azerbaijan - for theses and dissertations on agricultural sciences  
(AZ 1141, Baku, Shefaat Mehdiyev street, 93)
11. State Scientific-Medical Library of the Ministry of Health of the Republic of Azerbaijan - for theses and dissertations on medical sciences  
(AZ 1122, Baku, Hasan Zardabi street, 297)
12. The Nakhchivan Autonomous Republic Library named after M.S. Ordubadi  
(AZ 7000, Nakhchivan, Atatürk street, 18)
13. Ganja City Central Library  
(AZ 2000, Gəncə şəhəri, Nizami küçəsi, 81)
14. Sumgayit City Central Library  
(AZ 5000, Sumgayit, Narimanov street, 43)
15. Lankaran City Central Library  
(AZ 4200, Lankaran, Pasha Tahmazov, 14)

16. Mingachevir City Central Library  
(AZ 4506, Mingachevir, Nigar Rafibayli, 11)
17. National Library of Turkey  
(Bahchelievler Mh. Wilhelm Thomsen No:4, 06490 Chankaya/Ankara)
18. Russian State Library  
(Moscow, Vozdvizhenka, 3/5, 2<sup>nd</sup> entrance)
19. Belarusian State Library  
(Nezavisimosti Avenue, Minsk 220030, Belarus)
20. Vernadsky National Library of Ukraine  
(Ukraine, 03039, m. Kyiv, Holosiivskiy ave., 3)
21. National Library of the Republic of Moldova  
(Strada 31 August 1989 78A, Chişinău 2012)
22. The National Library of the Republic of Kazakhstan  
(Abaya 20/14, Almaty 050000, Kazakhstan)
23. Alisher Navoi National Library of Uzbekistan  
(17 kent, Navoi, 1 st.)
24. The National Library of the Kyrgyz Republic  
(Abdrahmanov street 208, 720000 Bishkek)
25. The State Library of Turkmenistan  
(Ashgabat, Archabil, 12)
26. The National Library of Tajikistan  
(Tehron St. 6, Dushanbe, Tajikistan)
27. National Library of the Republic of Georgia  
Shalva Nutsubidze Plato. 4th Mico District. 7 Painters Settlement Tbilisi, Georgia, 0183

Notes:

1. When the abstract is written in Azerbaijani, copies of it are sent in Azerbaijani to the addresses specified in paragraphs 1-16 of the list and in English to the addresses specified in paragraphs 17-27
2. When the abstract is written in Russian, the copies of it are sent in Russian to the addresses specified in paragraphs 18, 19, 22-26 of the list, in Azerbaijani to the addresses specified in paragraphs 1-16, and in English to the addresses specified in paragraphs 17, 20, 21, 27.
3. If the abstract is written in Azerbaijani, two copies of it must be sent to the Presidium of the Supreme Attestation Commission under the President of the Republic of Azerbaijan in Azerbaijani, one in English and two in Russian at least one month before the defense of the dissertation. Send two copies in Russian and one copy both in Azerbaijani and English for the abstract written in Russian.