

List of documents submitted to the dissertation council by the Candidate of Science degree

- 1) Petition letter on the completion of dissertations or submission of dissertations and documents to the dissertation council by the head of the higher education institution or the head of the scientific institution and organization to which the applicant is attached;
- 2) Candidate's application;
- 3) Copy of applicant's ID card (notarized copy of passport for foreigners and stateless persons) - 2 copies;
- 4) Applicant's personal information sheet (filled on the basis of the form approved by Higher Attestation Commission, the dissertation must be approved for those who work, at the main workplace, and for those who are unemployed at the scientific institution and organization);
- 5) A certified copy of the applicant's employment history at the main workplace (in the scientific institution and organization where the dissertation work is performed for the unemployed or where the applicant is supported, in a higher education institution) - 2 copies;
- 6) A copy of the order on the admission of the applicant to the doctoral program or the appointment of a dissertation - 2 copies;
- 7) Extract from the protocol of the meeting of the scientific (scientific-technical) council of the scientific institution and organization or higher education institution on the determination of the topic of the dissertation and the approval or change of the scientific supervisor or scientific adviser (2 copies);
- 8) Copy of the document on approval or change of the dissertation topic in the scientific council of the Coordination Council of Scientific Research of the Republic of Azerbaijan on scientific directions - 2 copies;
- 9) Copies of relevant documents reflecting the results of the Doctor of Philosophy examinations, approved by the applicant scientific institution and organization, higher education institution - 2 copies;
- 10) If the applicant for the degree of Doctor of Philosophy or Doctor of Sciences does not have higher education on the profile of the dissertation, a copy of the document reflecting the results of the examination in addition to the general scientific bases of the field of science approved by the applicant scientific institution and organization;
- 11) Certificate of pedagogical work experience from the relevant educational institution where he / she is engaged in pedagogical activity for the applicant

for the degree of Doctor of Philosophy in Pedagogy - 2 copies;

- 12) Dissertation (must be bound and the title page must be signed by the applicant, supervisor or scientific adviser) - 2 copies and its electronic version in the text editor "MS WORD" (Appendix 1.3, Appendix 1.3.1);
- 13) Drafts of the manuscript of the abstract with the applicant's signature on the front page in Azerbaijani, English and Russian (if the dissertation is written in Russian) - 2 copies and their electronic versions in the text editor "MS WORD" (Appendix 1.4, Appendix 1.4.1, Appendix 1.4. 2);
- 14) Notarized copies of the applicant's diploma of higher education and its appendix (additional document issued by the Ministry of Education of the Republic of Azerbaijan on recognition of foreign qualifications for higher education for the applicant who studied abroad) - 2 copies;
- 15) Reference signed by the supervisor or scientific adviser and approved at his / her main place of work - 2 copies;
- 16) Opinions of experts for the initial discussion of the dissertation in the scientific institution and organization where the dissertation work is carried out or where the applicant is supported (must be signed and approved by the scientific institution and organization where the initial discussion was held, in the higher education institution) Extensive protocol and opinion on the dissertation approved in accordance with the procedure, video recording of the initial discussion (on electronic media); - 2 copies
- 17) List of published scientific works on the topic of the dissertation in the scientific institution and organization where the dissertation work is performed or where the applicant is supported, approved by the higher education institution (including in electronic form) (Appendix 1.15) - 2 copies;
- 18) If the applicant's personal share is not indicated in the co-author's scientific works, a certificate reflecting the applicant's personal share in those works, signed by the applicant and co-authors, stamped by a scientific institution and organization, higher education institution or notarized (for any reason it is possible to determine the applicant's personal share) in the absence of a certificate indicating the personal share of the applicant, approved by the main stamp of the scientific institution and organization, higher education institution, which recommended the work for publication) - 2 copies;
- 19) Certificate of non-discovery of scientific plagiarism as a result of the initial discussion of the dissertation (Appendix 1.16).
- 20) Copies of published scientific papers on the topic of the dissertation (including in electronic form);
- 21) List of documents submitted by the applicant for the dissertation (Appendix 1.17).

List of published scientific works of
(applicant's scientific degree, scientific name, name, patronymic, surname)

Number	Full name of the work	Type of work	Name and place of publication of the work	History of scientific publication	Number of scientific publications	Volume of the work (number of characters) and page	Co-authors	Name of international summarization and indexing systems, including scientific publication (showing link to the source on the Internet)
1.								
2.								
3.								

Author

(signature)

(name, patronymic, surname)

(Name of scientific institution and organization, higher education institution)

Secretary of the Scientific (Scientific and Technical) Council _____

(signature) (academic degree, scientific title, name, patronymic, surname)

Note:

Each page of the list is checked, signed and approved by the relevant seal of the organization by the scientific secretary of the scientific (scientific-technical) council of the scientific institution and organization, higher education institution, indicating the date;

The information in the "Type of work" column is arranged in chronological order in the following order:

- scientific article, conference material, thesis, monograph, book, patent, etc.