



MELEK KERIMOVA FERUZ

Nationality: Azerbaijani

Date of Birth: 11/03/1976

Place of Birth: Sumgait, Azerbaijan

Marital status: Married

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WORK EXPERIENCE

- Khazar University, Vice-Dean School of Humanities and Social Sciences (2013-present)
- Khazar University, Psychology instructor (2012-present)
- *Khazar Psychological Service Center – Head of the center, (2015-present)*
- "ESFIDIP" (Tempus) “The Establishment of a Foundation for the Integration of Disabled People into HEIs of Azerbaijan”, a member of staff (2014-present)
- "Avrasia" Translation Center (Azeri-Turk) (1994-1995)
- Durak School, Experimentalist teacher, 1995-1996\ Ankara, Turkey
- DURAK LTD as a Human Resource Manager (1997/01-1997/08), Ankara /Turkey
- Private BIRKENT School as a Guidance and Psychological Counselor (1997/11-1998/07), Ankara /Turkey
- Private ARI College as Guidance and Psychological Counselor (1998/07-2001/08)
- TIKa as Turkish – Russian translator (in different times,2001)

- Sumgait Seminary Girls, Vice-Director in Education and Training (2001-2002), Baku/Sumgait
- Sumgait Teachers Institute, Psychology instructor (2001-2002)
- "Umid" NGO, trainer (2001-2002)
- "Rus lityo", HR (2007-2008)
- "Prikid" , executive in private company (2008-2011)
- Psychology and Consultation Center, psychologist (2011-2013)
- "CITO Turkish", management trainee in performance evaluation decisions, Trainer (2014)

EDUCATION

1982-1992 Secondary school №10, Sumgait/Azerbaijan

- 1992-1997 Hacettepe University, Faculty of Guidance and Psychological Counselor, Bachelor degree. Ankara/Turkey
- 1998-2001 Hacettepe University, Institute of Social Sciences, Faculty of Guidance and Psychological Councilor. Master degree of science. Ankara/Turkey
- 2004-2008 Azerbaijan University of Languages, Faculty of English Language and Literature, Bachelor degree. Baku/Azerbaijan

HONORS AND AWARDS

- “Training course on preparation and evaluation of textbooks”, with the support of Khazar University and Azerbaijan Ministry of Education, 13-22 november, 2015. Received *CERTIFICATE*
- “III Interregional Psychological Counselling and Guidance Congress”, held on Turkey, Mersin. Participated and made speech on “Validity and Reliability of Internet Addiction

Scale in Azerbaijan”. 7-9
October, 2015. Received
CERTIFICATE

- "V International Scientific Conference dedicated to the Teacher Development Policies and Problems", dedicated to the 92nd Anniversary of the National leader of Azerbaijan, Heydar Aliyev. / 30 April, 2015. Received *CERTIFICATE*

- "*III International Scientific Conference of Young Researchers*", at Qafqaz University dedicated to the 92nd Anniversary of the National leader of Azerbaijan, Heydar Aliyev / participant as a researcher on the theme of "Internet addiction and the ways to measure it" 17- 18 April, 2015. Received *CERTIFICATE*

- "*II International Psychology Conference in Azerbaijan*", 25-26 April, 2015. Received *CERTIFICATE*

- "*I International Psychology Conference in Azerbaijan*", 26-27 April, 2014. Received *CERTIFICATE*

ORGANIZED TRAININGS and MEETINGS

- *Khazar Psychological Service Center* "Creative Author"-2 composition competition, with the support of Psychological Counselling Center (PCC), Dushunja Journal, held on Khazar University 28 December, 2015. Baku, Azerbaijan.

- *Khazar Psychological Service Center* "Preparation physical and psychological to marriage life" , 11 December, 2015.

SUMMARY OF QUALITY

Skill to present some programs in psychology field: Communication, Stress, Material depend, Dissolving conflict, Effective using of mediation, Job guidance education. Managerial; Social and Organizational activities. I like coming together and working with different people from different cultures. Searching internet, coming together with my friends at weekends etc.

COMPUTER SKILLS

Microsoft Office Programs, Browsers.etc

LANGUAGE SKILLS

- English (fluent), ● Turkish (fluent),
- Russian (fluent), ● Azerbaijan (fluent)

TAUGHT SUBJECTS

❖ **Counselling Psychology**

❖ **Educational Psychology**

❖ **Principles of Psychology**

❖ **Theories in Psychology**

❖ **Psychological tests & measurements**

❖ **Human development**