

Identification	Subject (code, title, credits)		ENGL103 Academic English 4 KU/8 ECTS
	Department		English Language and Literature
	Program (undergraduate, graduate)		Undergraduate
	Term		Fall, 2025
	Instructor		Turkan Elbayiyeva
	E-mail:		turkan.elbayiyeva@khazar.org
	Classroom/hours		Monday/Wednesday
Prerequisites	ENGL 102		
Language	English		
Compulsory/Elective	Compulsory		
Required textbooks and course materials	<ul style="list-style-type: none">- New Total English Intermediate Students’ Book by Rachael Roberts, Antonia Clare and JJ Wilson <i>with Active Book plus Vocabulary trainer</i>. Pearson Education Limited 2013- New Total English Intermediate Workbook by Antonia Clare and JJ Wilson with Anthony Cosgrove. Pearson Education Limited 2013- Reading Explorer 2, Second edition, National Geographic Learning 2015- Longman English Grammar Practice, L. G. Alexander, 1995- English Collocations in Use Intermediate, Michael McCarthy, Felicity O’Dell, 2017- Academic Vocabulary in Use, Michael McCarthy, Felicity O’Dell, 2016- 6 Minute English		
Course outline	The course focuses on 3 essential language skills (listening, speaking and reading) and contributes to their development in an integrated way. Students learn to communicate both in spoken and written forms on a variety of topics. English proficiency level of CEFR B1+ is achieved.		
Course objectives	<ul style="list-style-type: none">1. Reading passages on various topics and understanding their meanings2. Listening to real-life dialogues and acting them out3. Learning new vocabulary in context		
Learning outcomes	After finishing the course the students will be able to: <ul style="list-style-type: none">• be confident in communicating in English• express their opinions both in written and spoken forms• talk on a variety of topics		
Teaching methods	Lecture		
	Group discussion		+
	Experiential exercise		
	Case analysis		
	Simulation		+
	Course paper		
	Others		
Evaluation	Methods	Date/deadlines	Percentage (%)
	Midterm Exam	November (1 st week)	30
	Activity	Till the final exam	5
	Class Participation	Till the final exam	5
	Speaking/Video	Till the final exam	8
	Extensive Reading	Till the final exam	7
	Writing project	Till the final exam	10
	Final Exam	January (1 st week)	35
	Total		100

Assessment & Policy	Assessment		
	Class participation and activity. The students are expected to contribute to discussions in each class and to do all home assignments given by the instructor.		
	Extensive Reading. Short stories and staged simplified novels are selected and assigned to be read by the students. A continual observance of reading progress is recommended.		
	Self-video Recording. Students record a video narration of the read short stories or any other subject of their own choice relevant to their disciplines, in their mobile phones for five minutes. The recorded works can be displayed in the classroom and accordingly evaluated on their fluency, content, creativity, vocabulary and structure.		
	Writing Project. Every student is given an opportunity to conduct independent investigation on a topic, preferably in their own field of study that interests her/him the most. For the selection of the topics, students can consult their relevant teachers at their own departments. The length of the project, depending on the level of her/his English, will be about 1500 words.		
	Policy		
	Attendance (Lateness): Attendance is important. Absences can be detrimental to one's grade due to the number of class activities (presentations and class participation) and complexity of the subject. For every three unexcused absences one (1) point will be deducted from the grade point average. More than 10 unexcused absences is excessive. Free participation is discouraged.		
	Missed exams or assignments: Advance notification should be given if the student is unable to attend a scheduled presentation or test. Full class participation and completion of assigned homework are necessary.		
	Academic Dishonesty: Any plagiarism while studying will be severely penalized, including the possibility of receiving a non-pass for the course. Reference should be given to the sources used in one's work. However, any research paper consisting of references and citations only, without further analysis by the student, will not be acceptable either. Cheating during the tests will be penalized including the possibility of a zero mark on the test.		
	Tentative Schedule		
Week	Date/Day (tentative)	Topics	Textbook/Assignments/Reading
1	Week 1	Introduction to the course. Ice breaking activities Friends Grammar: Auxiliary verbs (do, be, have) Present simple, Present Continuous Course content: How many friends should you have? Brotherly love? Not in my culture...	New Total English, Unit 1, Workbook, Unit 1
2	Week 2	Media Grammar: Defining relative clauses. Past simple, Past Continuous. Passive voice. Course content: Media, news, silver screen.	New Total English, Unit 2 Workbook, Unit 2

3	Week 3	Lifestyle Grammar: Comparative and superlative degrees of adjective (Adjective describing place) Compound nouns Course content: Describe hopes, dreams and ambitions	New Total English, Unit 3 Workbook, Unit 3
4	Week 4	Wealth Grammar: Question tags. Modal verbs of obligation and prohibition. Zero and first conditionals with if/when/unless/as soon as Course content: Getting rich quick. Good with money.	New Total English, Unit 4 Workbook, Unit 4
5	Week 5	Free time Grammar: Present Perfect Continuous and Present Perfect Simple. Verb patterns with –ing and infinitive. Course Content: Are you creative? Three ways to become more creative.	New Total English, Unit 5 Workbook, Unit 5
6	Week 6	Free time Grammar: Countable and uncountable nouns. Quantifiers. Course Content: Free time activities: theatre, books, films. Memorable meals.	New Total English, Unit 5 Workbook, Unit 5
7	Week 7	Quizzes, presentations and evaluation Review session	
8	Week 8	Midterm Exam	
9	Week 9	Holidays Grammar: Past Perfect Simple. Articles. Uses of like. Course content: Across Africa. Travelers' tales. Strange things happen when you travel...	New Total English, Unit 6 Workbook, Unit 6
10	Week 10	Learning Grammar: Subject and object questions. Used to and would. Modals of ability, past and present. Course content: Learning from experience. Mistakes that work... Great teachers. Some methods for memorization	New Total English, Unit 7 Workbook, Unit 7
11	Week 11	Change Grammar: Present simple passive, prepositions of time, past continuous and past simple Course content: The forbidden apple. Change the world. Making the right decisions.	New Total English, Unit 8 Workbook, Unit 8

12	Week 12	Jobs Grammar: <i>Reported speech (statements).</i> <i>Past obligation/permission</i> Course content: New on the job.	New Total English, Unit 9 Workbook, Unit 9
13	Week 13	Jobs Grammar: <i>Reported speech (interrogative).</i> <i>Make, let, allow.</i> Course content: Freedom at work. Skills and experience. Write a formal email/letter of application.	New Total English, Unit 9 Workbook, Unit 9
14	Week 14	Memories Grammar: I wish if only Course content: Childhood memories. Memorable people. Saying goodbye. Memory blockbusters.	New Total English, Unit 10 Workbook, Unit 10
15	Week 15	Quizzes, presentations Review session	
16	Week 16	Evaluations	
17	Final Exam		