

Identification	Subject (code, title, credits)	FIN 310 Fundamentals of Financial Management, 3 KU/6 ECTS credits
	Department	Economics and Management
	Program	Undergraduate Business Program, BBA
	Term	Fall, 2019
	Instructor	Zaur Abdullazade
	Website & E-mail:	Course destination FIN 310 , zaur@financier.com
	Classroom/hours	15:20-18:30, 305 N. Tuesdays
	Office hours	By appointment
Prerequisites	ACC 210 Principles of Accounting	
Language	English	
Compulsory/Elective	Elective	
Required textbooks and course materials	Fundamentals of Financial Management (FFM), Eugene F. Brigham and Joel F. Houston (University of Florida), publication in 2015 by Cengage Learning	
Course objectives	To introduce the students to the role and importance of financial management in firms to make financial & investment decisions. To provide students with an opportunity to acquire a combination of theoretical and practical knowledge in the central areas of financial management of companies, covering topics such as financial statement analysis, financial modeling, corporate firm valuation, strategic financing decisions risks and returns.	
Course outline	Financial statement analysis, cash flow, taxes, financial environment, fundamentals concepts, risk and return, time value of money, securities and their valuations, investment and financial decision, cost of capital, capital budgeting, capital management.	
Learning outcomes	Students successfully completing this course will be enabled to understand and interpret: <ul style="list-style-type: none"> - Balance Sheet and Operating Statements - Financing Current Operations - Debt Financing and Capital Structure - Investment Theory and Decision-Making - Strategic Finance and Corporation Growth 	

Teaching methods	Lecture	√
	Group discussion	√
	Problem Solving	√
	Homework assignments	
	Simulation	
	Course paper	
	Others (Case Study)	√

Course evaluation process	<p>Grades will be based on a straight scale generated from points accumulated by a student during the semester. The breakdown of possible points is as follows: Quizzes (two) - 10 points (5 points for each quiz), Case Studies (two) – 15 points (7.5 points for each case), Midterm exam – 30 points, Final exam – 35 points, Attendance + Activity – 10 points.</p> <p>The dates of the quizzes will be announced a week in advance in-class, and also the students will be notified about the upcoming quiz by e-mail. The questions of each quiz will consist from the questions on the topics fully covered before the quiz day.</p>
Class attendance and activity	<p align="center">- Attendance Policy</p> <p>5 % of final grade will be given for class attendance. Students should attend all classes. The proof of reason for unavoidable absence has to be provided by student. In this case, the absence will not be resulted with grade subtraction. Students should come to the classes on time. Late arrival more than 10 minutes will be resulted as absence on the attendance sheet. In case of late arrival, student has to inform the instructor in advance.</p> <p>Important Note: If the student miss 25% of the all classes during the semester, he or she will not be allowed to participate in examination.</p> <p>Class activity in this course: 5 % of the final grade will be given for class activity. It is required from students to contribute to the class discussion and actively participate in team works. The quality of contribution, and <i>not</i> the quantity of contribution will be the main factor for grading.</p>
Academic dishonesty	Students are expected to conduct themselves in a professional manner. Academic dishonesty such as plagiarism and cheating will not be tolerated. Therefore, students are expected to be honest and ethical in their academic work. Cases of academic dishonesty will be immediately reported to the Director’s office for disciplinary action.
Office hours	The instructor will be available to consult with students regarding class related questions regularly by appointment. Meetings with students outside office hours should be scheduled in advance by sending an e-mail to the instructor.

Evaluation	Methods	Date/deadlines	Percentage (%)
	Midterm Exam	12.11.2019	30
	Case study	05.11.2019 03.12.2019	15
	Class attendance		5
	Activity		5
	Homework assignments		-
	Quizzes (2 quizzes)	22.10.2019 10.12.2019	10
	Presentation/Group Discussion		-
	Final Exam	TBA	35
	Others		-
	Total		100

Tentative Schedule			
Week	Date/Day (tentative)	Topics	Textbook/Assignments
1	17.09.2019	Overview of Financial Management, Financial Markets and Institutions	Chapters 1-2 [FFM]
2	24.09.2019	Financial Statement Analysis, Time Value of Money	Chapters 3-5 [FFM]
3	01.10.2019	Interest Rates, Bond Valuation	Chapters 6-7 [FFM]
4	08.10.2019	Risk and Return	Chapter 8 [FFM]
5	15.10.2019	Stock Valuation	Chapter 9 [FFM]
6	22.10.2019	Quiz 1 (only Chapters 1-8) Cost of Capital, Capital Budgeting	Class Assignment Chapters 10-11 [FFM]
7	29.10.2019	Capital Structure and Leverage, Case Instruction.	Chapter 13 [FFM]
8	05.11.2019	Case-I Presentation	Case Handout
9	12.11.2019	Midterm exam (only Chapters 1-8)	Exam Paper
10	19.11.2019	Financial Forecasting, International Finance	Chapters 16-17 [FFM]
11	26.11.2019	Review (Comprehensive), Case Instruction.	Chapters 1-17 [FFM]
12	03.12.2019	Case-II Presentation	Case Handout
13	10.12.2019	Quiz II (only Chapters 9-17)	Class Assignment
14	17.12.2019	Final review (Chapters 9-17).	Chapters 9-17 [FFM]
15	24.12.2019	Final exam (Chapters 9-17)	Exam Paper

This syllabus is a guide for the course and any modifications to it will be announced in advance.