

# Toghrul Mammadov (Mr.)

**Current position** : Leading Training and Development specialist

**Date of birth** : 03.01.1991, **Nationality** : Azerbaijani

Yeni Yasamal, apt 39,  
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Azerbaijan, AZ 1012

 [goo.gl/OwVzIK](https://goo.gl/OwVzIK)

## EXPERIENCE - Overall

### Khazar University, Baku — *Instructor*

February 2018 - **Present**

### Central Bank of Azerbaijan, Baku — *Leading Training and Development specialist*

March 2014 - September 2014, September 2015 - **Present**

- Assessing training needs through surveys, interviews with employees, focus groups, or consultation with managers
- Designing, planning, organizing, or directing orientation and training programs for employees
- Offering specific training programs to help workers maintain or improve job skills.
- Conducting and managing annual appraisal system of employees.

### Grand Motors, Baku — *Recruitment specialist*

October 2012 - March 2014

- Designing recruitment process
- Writing job descriptions and posting vacancies in different platforms
- Planning and conducting interviews.

## EDUCATION

### Newcastle University, UK — *MA in Human resource management*

September 2014 - August 2015

Dissertation topic : Social network perspective of employee engagement

### Academy of Public Administration, Azerbaijan — *BA in International Relations/ Political Science*

September 2007 - June 2011

## SKILLS

Data analysis - R programming language, Intermediate SQL, Intermediate Python

Office programs - Excel, Powerpoint, Word, Outlook, Visio

## AWARDS

Associate CIPD

Presidential scholarship - for getting high score in entrance exams.

## LANGUAGES

Azeri (native) , English, Russian, Turkish, French

## CERTIFICATES

TOEFL IBT (107) , TCF (B4), GMAT (640)

## PROJECTS

Research project on Employee engagement in General Electric